

Date: 20/03/2024

The meeting of the Internal Quality Assurance Cell of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur will be held on 30, March 2024 at 02:00 pm in the Training Front Office Lab of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur. All the members of IQAC are requested to be present in the meeting.

### Agenda of the Meeting of IQAC

The following business will be transacted in the meeting:

1. To confirm minutes of the meeting held on 28, November 2023.
2. To review the fulfilment of the resolutions of the meeting held on 28, November 2023.
3. To review the results of the winter exam for the session 2023-2024.
4. To revive the teaching and examination pattern to follow for the Even semesters of session 2023-2024.
5. To discuss the subject allocations for all semesters for the Even semesters of session 2023-2024.
6. To discuss the admission process status of BHMCT- I Semester and the commencement of college for Semester- I for the session 2024-2025.
7. To review the completion status of industrial training of BHMCT- II and VI Semesters students for the session 2022-2023.
8. To review the plans for industrial training for the session 2023-2024.
9. To evaluate the status of placement for the session 2022-2023 and to review the plans for the same for the session 2023-2024.
10. The respective coordinators of College Development Committee, Antiaging Committee, Committee SC & ST, OBC & Minority Cell, Grievance Redressal Committee, Internal Complaint Committee, College Academic Committee and Library Advisory Committee will inform about their work.
11. Lead Convener for the Mentoring of Weak Students; Assistant Professor Mr. Nikhil Umale will inform about the working progress of the activity named as "Mentoring of Weak Students".
12. Mr. Ankeet Kenekar will inform about the progress of activity named as "Student's Participation in Motivating Juniors for Skill Development"
13. Mr. Yelesh Lanjewar will inform about the Tie-up's and MoU's till now.
14. Mr. Sameer Bagade will inform about curricular and cocurricular activities.
15. Dr. Satish Naidu will inform about Academic Research Cell.

Approved By



AISHE



In Association



16. Mr. Yelesh Lanjewar will inform about Entrepreneur Cell.
17. Mr. Sameer Bagade will inform about value added Certificate course in Mixology & Flaring and Certificate course in Event Management.
18. Dr, Anil Sontakke will inform about the NAAC Certification process progression.
19. A.O.B. with the permission of chairperson.

*for Satish Naidu*

Dr. Satish Naidu

Chairman



**OFFICIATING PRINCIPAL**  
Shri Balasaheb Tirpude  
College of Hotel Management  
& Catering Technology, Nagpur

*Anil Sontakke*

Dr. Anil Sontakke

Co-ordinator

**Dr. ANIL SONTAKKE**  
Associate Professor  
Shri Balasaheb Tirpude  
College of Hotel Management  
& Catering Technology, Nagpur

Date:30/03/2024

### Minutes of the Meeting of IQAC

The meeting of the Internal Quality Assurance Cell of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur was held on 30, March 2024 at 2:00 pm in the Training Front Office Lab of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur. The chairperson, Dr. Satish Naidu was undergoing serious medical treatment; Associate Professor Mr. Akshay Dandale had taken the responsibility and chaired the meeting.

The following business was transacted in the meeting:

**Item No. 1.** To confirm minutes of the meeting held on 28, November 2023.

- The minutes of the meeting held on 28, November 2023 were read and confirmed.

**Item No. 2.** To review the fulfilment of the resolutions of the meeting held on 28, November 2023.

- Officiating Principal Mr. Akshay Dandale had informed that the IIQA was filed for the NAAC certification which had been rejected due to some errors. He further stated to be ready with additional data for additional one more year so as to refile IIQA and SSR by adjusting the time with the University examination timetable.
- Mr. Akshay Dandale had further informed that the Institute is almost ready to resubmit the IIQA very soon as the extended time for resubmitting the IIQA had been given by NAAC certification authority.

**Item No. 3.** To review the results of the winter exam for the session 2023-2024.

- Assistant Professor Mr. Ankeet Kenekar had informed that Final written summer examinations of BHMCT I, III, V and VII Semester were over and the results were also declared by the university.

**Item No. 4.** To revive the teaching and examination pattern to follow for the Even semesters of session 2023-2024.

- Mr. Akshay Dandale had informed that the classes for the session 2023-2024 for Even Semesters will be conducted as per the guidelines of RTMNU and the faculties are putting in the efforts for completion of syllabus before the commencement of examination which are expected to be in the month of April and May.

**Item No. 5.** To discuss the subject allocations for all semesters for the Even semesters of session 2023-2024.

Approved By



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In Association



- Assistant Professor Mr. Bhupendra Shinde had informed that the Timetable for Semesters II, IV, VI, and VIII was done before the commencement of session and the subject allocation was done with the consent of Officiating Principal Mr. Akshay Dandale and same was informed to the concern faculties.

**Item No. 6.** To discuss the admission process status of BHMCT- I Semester and the commencement of college for Semester- I for the session 2024-2025.

- Associate Professor Mr. Akshay Dandale had informed that the admission process is centralised and will be conducted by State CET cell, Government of Maharashtra. He further told that CET cell had done with the preliminary process of registration for applying for the entrance test. The last date for submission of registration was 06/03/2024. The tentative date for the CET was 13/04/2024 which was postponed to 22/05/2024. The commencement of college for Semester- I for the session 2024-2025 will be done as per the schedule of CET cell.

**Item No. 7.** To review the completion status of industrial training of BHMCT- II and VI Semesters students for the session 2022-2023.

- The batch strength of BHMCT I is seventeen students, these were placed in hotels for the industrial training, 12% i.e. 02 of the students did not do the training in hotel and remaining 88% i.e. 16 students successfully completed the Industrial Training from different star hotels of Nagpur city and got the certificate.
- The batch strength of BHMCT VI is 59 Students, these students were sent for specialization training of two and a half months across India in five-star and four-star properties. 8% i.e. 04 students did not join the training of various reasons, rest 92% i.e. 55 students successfully did the Industrial training and got the certificate.

**Item No. 8.** To review the plans for industrial training for the session 2023-2024.

- The first-year batch of BHMCT-I is having 34 and BHMCT-VI is having 49 students who will be sent to industrial training from mid of May to July end. The process of selection is in progress as on date, first year students will be getting exposure in all operational departments and the third-year students will be doing the specialization training in one department. All renowned hotels are already communicated and the selection process is going on. Some of the students had not provided any preference which is merely 4% to 5% of the total students appearing for the industrial training in 2024.

**Item No. 9.** To evaluate the status of placement for the session 2022-2023 and to review the plans for the same for the session 2023-2024.

- 2022-2023 Placement: The Students from 2022-23 batch had four companies absorbing the 34 students from the institute, remaining had planning for some self-employment options as well as higher education in India and abroad.

- For the year 2023-2024 Placement is going on and till May 2024 it will be conducted in offline as well as online mode where the students will be appearing the interviews par convenience of the company and the manager of human resources

**Item No. 10.** The respective coordinators of College Development Committee, Antiaging Committee, Committee SC & ST, OBC & Minority Cell, Grievance Redressal Committee, Internal Complaint Committee, College Academic Committee and Library Advisory Committee will inform about their work.

- Library Committee meeting was held on 18/10/2023.
- Grievance Redressal Committee meeting was held on 01/07/2023
- Entrepreneur Development Cell meeting was held on 09/02/2024

**Item No. 11.** Lead Convener for the Mentoring of Weak Students; Assistant Professor Mr. Nikhil Umale will inform about the working progress of the activity named as “Mentoring of Weak Students”.

- Lead Convener for the Mentoring of Weak Students; Assistant Professor Mr. Nikhil Umale had informed the activity named as “Mentoring of Weak Students” is working as per the instruction of Officiating Principal Mr. Akshay Dandale.
- Student’s mentoring related to their behaviour, grooming, uniform, etc are being spotted and are being guided towards corrections through counselling. Also, those students who asks for guidance are being sorted and directed to the concern faculties to sort out their difficulties related to the theory as well as practical.
- The main agenda for this idea is to create and develop students’ mentality for pushing them forward for competing in today’s market. Students are expected to reach their higher attributes and positive attitude for the college and hospitality industries. Not only limiting our reached to college but also, to give opportunities to the students for competing with other IHM students in the competitions like ATITHYA a reflection of hospitality. Along with that we help the students for celebrating festivals and activities so that they can feel like home, especially with the students outside Nagpur.

**Item No. 12.** Mr. Ankeet Kenekar will inform about the progress of activity named as “Student’s Participation in Motivating Juniors for Skill Development”

- Assistant Professor Mr. Ankeet Kenekar had informed that activity named as “Student’s Participation in Motivating Juniors for Skill Development” was doing well and the interested students who like to take part in the activity were proposing their name actively. The necessary record book is also ready for the paper work.
- Mr. Ankeet Kenekar had further informed that the college students had supported the faculty for conducting a short-term course on Indian Cultural Cuisine for Ramdeobaba College of Engineering, Nagpur .

**Item No. 13.** Mr. Yelesh Lanjewar will inform about the Tie-up’s and MoU’s till now.

- The College have so far made the MOU’S with reputed brands with a duration of five years, and the most of them are still active. In 2019 there were five MoU’s Made with

hotel that are valid till the academic session 2025-2026, and the other fresh MoU's are made in the sector of abroad internship and IELTS coaching. A fresh MoU is made with TCSW for exchange of faculty, student, and educational resources with a validity for five years.

**Item No. 14.** Mr, Sameer Bagade will inform about curricular and cocurricular activities.

### **Competition and Academic Activity 2023-24**

#### **Curriculum Activities:**

- 10 July 2023 BHMCT-V Semester classes commencing.
- Shri Balasaheb Tirpude college of hotel management & catering technology Nagpur, had organized "FIRE DRILL" on 14<sup>th</sup> July 2023, By **Mr. Abhishek Meshram, Fire Fighting Instructor / Trainer Apex Fire And Safety Solution.**
- Vision next (skills, Innovation, careers) had organized **the seminar on "Patent Fest"** on 15<sup>th</sup> July 2023 by Mr. Vinay Chawla for the students of BHMCT Semester V.
- College had organized the "**Cake Making Completion**" on the occasion of International Cake Day on 20<sup>th</sup> July 2023.
- International Complaint committee of Shri Balasaheb Tirpude college of hotel management & catering technology Nagpur, had organized Wealth Awareness Program on "**Women's Financial Empowered Program Fly**" on 31<sup>st</sup> July 2023.
- "**PARICHAY**" Induction Program College was conducted for BHMCT Semester I as per the AICTE norms between 7<sup>th</sup> August 2022 to 9<sup>th</sup> August 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology and Tirpudian KUTUMB Alumni Association organizes the "**2<sup>nd</sup> TIRPUDIAN KUTUMB ALUMNI MEET**" for 2000 and 2003 Batch on 10<sup>th</sup> August 2023.
- On the occasion of Dr. S.R. Ranganathan Birth Anniversary college had Celebrate the "Librarian Day" on 12<sup>th</sup> August 2023.
- Shri Balasaheb Tirpude College of hotel management & Catering Technology Staff & all the students of BHMCT 1st, 3rd and final year celebrated "Independence day" on 15<sup>th</sup> August 2023.
- College along with the NMC organized one day camp on "**Distributing free IDA Drug**" to control Malaria and Elephantiasis dated on 17<sup>th</sup> August 2023.
- Shri Balasaheb Tirpude College of hotel management & Catering Technology organized "**International Entrepreneurs Day**" on 21<sup>st</sup> August 2023.
- 4<sup>th</sup> September 2023 BHMCT-VII Semester classes commencing.
- Shri Balasaheb Tirpude College of hotel management & Catering Technology and students of BHMCT semester-V had organized "**Teachers day**" celebrations on the occasion of Shri. Sarvepalli Radhakrishnan Birth Anniversary ON 5<sup>th</sup> September 2023.
- Shri Balasaheb Tirpude College of hotel management & Catering Technology had celebrated "**International housekeeper week**" on 16<sup>th</sup> September 2023.

- Shri Balasaheb Tirpude College of hotel management & Catering Technology had organized Campus interview conducted by Oberois group for the student of BHMCT Final year on 21<sup>st</sup> September 2023.
- Shri Balasaheb Tirpude College of hotel management & Catering Technology had celebrated “**World tourism day 2023**” on 27<sup>th</sup> September 2023.
- On the occasion of “Mahatma Gandhi And Lal Bahadur Shastri” birth anniversary- dated 2nd October 2023, college had organized a small program and celebrated with the students.
- Shri Balasaheb Tirpude College of hotel management & Catering Technology had organized “**BASKET COOKERY**” Competition on the occasion of International Chef Day on 20<sup>th</sup> October 2023.
- On the occasion of “International Chef Day” college NSS Unit has organized a seminar on 20<sup>th</sup> October 2023 regarding Importance of Meditation for the student’s wellbeing.
- Drawing and Essay competition Organized by MOIL India Ltd in college premises on the occasion of Vigilance Awareness Week on 3<sup>rd</sup> November 2023.
- College had organized a small “Diwali Traditional Day” program on the occasion of Diwali Festival and celebrated with BHMCT students on 9<sup>st</sup> November 2023.
- 26 December 2023 BHMCT-IV, VI, VII Semester classes commencing.
- On the occasion of Savitribai Fule birth anniversary- dated 3<sup>rd</sup> January 2024, college had organized a small program and celebrated with the students
- On the occasion of Swami Vivekananda birth anniversary- dated 12th January 2024, college had organized a small program and celebrated with the students.
- Shri Balasaheb Tirpude College of Social work had organized blood donation camp on the occasion of birth anniversary of late Balasaheb Tirpude dated on 16<sup>th</sup> January 2024 college students has participated in blood donation camp.
- College had organized the “Soft Skill Training program” for Students of BHMCT- 2nd semester on 19th & 20th June 2024.
- College had organized the small awareness program for the students on the occasion of National Voters Day on 25<sup>th</sup> January 2024.
- Shri Balasaheb Tirpude college of hotel management & catering technology witnessed the Calibration of the 75th Republic Day on the 26th January 2024.
- Clean drive on 27<sup>th</sup> January 2024
- Gender sensitization on 2<sup>nd</sup> February 2024
- Unchained child & women trafficking awareness program on 8<sup>th</sup> February 2024.
- College had organize farewell program for BHMCT Final years students on 17<sup>th</sup> February 2024.
- On the occasion of Shivaji Maharaj birth anniversary- dated 23<sup>rd</sup> February 2024, college had organized a small program and celebrated with the students.
- Marathi bhasha Gaurav Diwas on 27<sup>th</sup> February 2024.

- On the occasion of “WOMENS DAY” - dated 9th March 2024, college had organized a small program and celebrated “WOMENS DAY” with all the Females students and Females teaching and Non-teaching Staff.
- Semi-conductor awareness program on 13<sup>th</sup> February 2024.

#### **Competition:**

- Ms. Gayatri Bhokre and Ms. Kamakshi Kalaskar student of BHMCT 1<sup>st</sup> year had participated in “Haldiram’s Intercollegiate MILLET cookery Competition” organized by Government Institute of Hotel Management & Catering Technology, Nagpur on the occasion of International Chef Day conducted on 19<sup>th</sup> October 2023.

**Item No. 15.** Dr. Satish Naidu will inform about Academic Research Cell.

- Dr. Satish Naidu had taken the responsibility of Formation of Academic Research Cell; but due to medical issues he was not able to do the same. Hence, Mr. Akshay Dandale had allotted the responsibility of guiding the research projects of the students to the faculty members individually. Mr. Akshay Dandale had informed that all faculty members had guided the research projects of both UG and PG students satisfactorily and students were done with their Project Reports for the final examination and the same procedure will be continued for the next session.

**Item No. 16.** Mr. Yelesh Lanjewar will inform about Entrepreneur Cell.

- The EDC cell of college in collaboration with Rajiv Gandhi National Institute for Intellectual Property Management had organised a session on 22nd March 2024 for creating awareness on various aspects of Intellectual rights, Copyrights, Patents, Design, and Geographical Indexing were briefly told to the students.
- Two students had projected to start a business of mouth freshener as of that they had prepared a project report that will be submitted as a final research work to RTMNU summer examination. Depending on the further feasibility with time they will be venturing a processing plant at domestic level.

**Item No. 17.** Mr. Sameer Bagade will inform about value added Certificate course in Mixology & Flaring and Certificate course in Event Management.

- Mr. Sameer Bagade had informed that the proposal for Value added Certificate course in Mixology & Flaring and Certificate course in Event Management had been presented to Academic College Committee for sanction. The committee had sanctioned both courses and Officiating Principal Mr. Akshay Dandale instructed that the first batch of the Certificate course in Mixology & Flaring should start from 01<sup>st</sup> June 2023. Certain students had responded positively and joined the courses. First batch of the course had been commenced from 1<sup>st</sup> of June 2023. Due to the University examination and Industrial Training of certain students the duration of courses was extended.



**Item No. 18.** Dr, Anil Sontakke will inform about the NAAC Certification process progression.

- IQAC Coordinator Dr. Anil Sontakke had informed that the work for NAAC Certification process had been started on 25<sup>th</sup> February 2023 with the formation of NAAC Steering Committee. Officiating Principal, Mr. Akshay Dandale had allotted the Criterion to the members of the committee.
- IIQA for the NAAC certification had been progressed; but due to some errors the IIQA was rejected and the process for resubmission of IIQA will be done soon.

Since no further agenda was to be discussed, the meeting concluded with vote of thanks to the Chairperson.

*for Dandale*

Dr. Satish Naidu  
Chairman

**OFFICIATING PRINCIPAL**  
Shri Balasaheb Tirpude  
College of Hotel Management  
& Catering Technology, Nagpur



*Anil Sontakke*

Dr. Anil Sontakke  
Co-ordinator

**Dr. ANIL SONTAKKE**  
Associate Professor  
Shri Balasaheb Tirpude  
College of Hotel Management  
& Catering Technology, Nagpur



YUGANTAR EDUCATION SOCIETY'S

# SHRI BALASAHEB TIRPUDE COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(Approved by AICTE, New Delhi, Govt. of India, Govt. of Maharashtra & Nagpur University, Nagpur)

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AICTE Permanent Institute Id : 1-14318331 ● DTE Institute Code : HM4219 ● RTM College Code - 007  
AISHE Code : C-18976

Date:30/03/2024

The following members were present in the IQAC meeting dated 30, March 2024 at 2:00 pm:

1. Dr. Satish Naidu
2. Shri Ganesh Gourkhede
3. Dr. Anil Sontakke
4. Mr. Akshay Dandale
5. Mr. Yelesh Lanjewar
6. Mr. Ankeet Kenekar
7. Ms. Nitu Jaiswal
8. Dr. Mrs. Dipti Manapure
9. Mr. Vinod Meshram
10. Ms. Saniya V. Opai
11. Mr. Sumedh Patil
12. Mr. Priyadarshan Pande
13. Mrs. Nilima Narendra Newalkar

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Dr. Satish Naidu

Chairman

**OFFICIATING PRINCIPAL**  
Shri Balasaheb Tirpude  
College of Hotel Management  
& Catering Technology, Nagpur



*[Handwritten signature of Dr. Anil Sontakke]*

Dr. Anil Sontakke

Co-ordinator

**Dr. ANIL SONTAKKE**  
Associate Professor  
Shri Balasaheb Tirpude  
College of Hotel Management  
& Catering Technology, Nagpur

Approved By



In Association

