



SHRI BALASAHEB TIRPUDE COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

(Approved by AICTE, New Delhi, Govt. of India, Govt. of Maharashtra & RTM Nagpur University, Nagpur)

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AICTE Permanent Institute Id : 1-14318331 ● DTE Institute Code : HM4219 ● RTM NU College Code - 007 AISHE Code : C-18976

Date: 15/06/2023

The meeting of the Internal Quality Assurance Cell of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur will be held on 24, June 2023 at 02:00 pm in the Training Front Office Lab of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur. All the members of IQAC are requested to be present in the meeting.



The following business will be transacted in the meeting:

- 1. To confirm minutes of the meeting held on 17, February 2023.
- 2. To review the fulfilment of the resolutions of the meeting held on 17, February 2023.
- 3. To review the results of the summer exam for the session 2022-2023.
- 4. To revive the teaching and examination pattern to follow for the odd semesters of session 2023-2024.
- 5. To discuss the subject allocations for all semesters for the odd semesters of session 2023-2024.
- 6. To discuss the admission process status of BHMCT- I Semester and the commencement dates of college for Semester- I for the session 2023-2024.
- 7. To review the completion status of industrial training of BHMCT- II and VI Semesters students for the session 2022-2023.
- 8. To review the plans for industrial training for the session 2023-2024.
- 9. To evaluate the status of placement for the session 2022-2023 and to review the plans for the same for the session 2023-2024.
- 10. The respective coordinators of College Development Committee, Antiaging Committee, Committee SC & ST, OBC & Minority Cell, Grievance Redressal Committee, Internal Complaint Committee, College Academic Committee and Library Advisory Committee will inform about their work.
- 11. Lead Convener for the Mentoring of Weak Students; Assistant Professor Mr. Nikhil Umale will inform about the working progress of the activity named as "Mentoring of Weak Students".
- 12. Mr. Ankeet Kenekar will inform about the progress of activity named as "Student's Participation in Motivating Juniors for Skill Development"
- 13. Mr. Yelesh Lanjewar will inform about the Tie-up's and MoU's till now.
- 14. Mr, Sameer Bagade will inform about curricular and cocurricular activities.
- 15. Dr. Satish Naidu will inform about Academic Research Cell.
- 16. Mr. Yelesh Lanjewar will inform about Entrepreneur Cell.

17. Mr. Sameer Bagade will inform about value added Certificate course in Mixology & Flaring and Certificate course in Event Management.

18. Dr, Anil Sontakke will inform about the NAAC Certification process progression.

19. A.O.B. with the permission of chairperson.

Dr. Satish Naidu

Chairman

OFFICIATING PRINCIPAL
Shri Balasaheb Tirpude
College of Hotel Management
& Catering Technology, Nagpur

Routalett

Dr. Anil Sontakke

Co-ordinator

Dr. ANIL SONTAKKE

Associate Professor
Shri Balasaheb Tirpude
College of Hotel Management
& Catering Technology, Nagpur







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Date:24/06/2023

Minutes of the Meeting of IQAC

The meeting of the Internal Quality Assurance Cell of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur was held on 24, June 2023 at 2:00 pm in the Training Front Office Lab of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur. The chairperson, Dr. Satish Naidu was undergoing serious medical treatment; Associate Professor Mr. Akshay Dandale had taken the responsibility and chaired the meeting.

The following business was transacted in the meeting:

Item No. 1. To confirm minutes of the meeting held on 17, February 2023.

The minutes of the meeting held on 17, February 2023 were read and confirmed.

Item No. 2. To review the fulfilment of the resolutions of the meeting held on 17, February 2023.

- Officiating Principal Mr. Akshay Dandale had appreciated the faculties for their initiative and efforts towards work allotted to fulfil the requirements of data collection and filing required for NAAC certification progression.
- Mr. Akshay Dandale had further informed that the Institute is planning to submit the IIQA till 30th May 2023 and instructed to be complete the filing and documentation for the same.

Item No. 3. To review the results of the summer exam for the session 2023-2024.

Assistant Professor Mr. Ankeet Kenekar had informed that Final written summer examinations of BHMCT VIII and VI Semester are over. The practical examination of Semester IV is over whereas the theory examination will be over by 1st July2023 and both theory and practical examinations BHMCT II Semester are scheduled in the month of July. Both Theory and Practical examinations of MHM II Semester are over and the examination of MHM II Semester are scheduled in the month of July 2023.

Item No. 4. To revive the teaching and examination pattern to follow for the odd semesters of session 2023-2024.

 Mr. Akshay Dandale had informed that the classes for the session 2023-2024 for Even Semesters will be conducted as per the guidelines of RTMNU and college classrooms and labs are ready for operation for both theory classes and practical both.

Item No. 5. To discuss the subject allocations for all semesters for the odd semesters of session 2022-2023.

 Assistant Professor Mr. Bhupendra Shinde had informed that the Timetable for Semesters I, III, V, and VII was almost ready and the subject allocation was done with the consent of Officiating Principal Mr. Akshay Dandale and same had been already informed to the concern faculties.

Item No. 6. To discuss the admission process status of BHMCT- I Semester and the commencement dates of college for Semester- I for the session 2023-2024.

 Associate Professor Mr. Akshay Dandale had informed that the admission process is centralised and will be conducted by State CET cell, Government of Maharashtra. He further told that CET cell was done with the CET examination and the results were declared by the CET Cell and further admission process and allotment of students was waited for the next notification.

Item No. 7. To review the completion status of industrial training of BHMCT- II and VI Semesters students for the session 2022-2023.

Training and Placement Co-ordinator Mr. Yelesh Lanjewar had informed that summer 2023 trainings of the BHMCT Semester II and VI are lined up for most of the students and the communication and documentation for the remaining students is in process. The students will join their training after the completion of their university examination. Training dates for VI Semester was between 15-19th of June 2023 and II Semester will be from 1st of August 2023.

Item No. 8. To review the plans for industrial training for the session 2023-2024.

• Training and Placement Co-ordinator Mr. Yelesh Lanjewar informed that the communication with the hotels through Phone calls and E-mails for scheduling the trainings of students in summer 2024 will be done keeping in mind the academic Calander of RTMNU. The students will be asked to submit their Resume to forward the hotels and to schedule the interviews.

Item No. 9. To evaluate the status of placement for the session 2022-2023 and to review the plans for the same for the session 2023-2024.

Training and Placement Co-ordinator Mr. Yelesh Lanjewar informed that the placements of the students had been started from the month of September 2022 with leading hotels, conducting interviews in online and offline mode. Oberoi Group of Hotels (EIH) was the first to conduct the campus followed by Marriotts Indoor, Radisson Nagpur, Go Stops Hospitalities, Delhi, Dominos West were the major recruiters for the year 2022-2023. The students are joining the selected properties immediately after the examination else as per the schedule of the recruiters.

Item No. 10. The respective coordinators of College Development Committee, Antiaging Committee, Committee SC & ST, OBC & Minority Cell, Grievance Redressal Committee, Internal Complaint Committee, College Academic Committee and Library Advisory Committee will enquire about their queries to Officiating Principal Mr. Akshay Dandale.

 Officiating Principal Mr. Akshay Dandale had enquired about the meetings of all the committees to the respective coordinators and directed them to be updated for the NAAC certification process.

Item No. 11. Lead Convener for the Mentoring of Weak Students; Assistant Professor Mr. Nikhil Umale will inform about the working progress of the activity named as "Mentoring of Weak Students".

Lead Convener for the Mentoring of Weak Students; Assistant Professor Mr. Nikhil
Umale was not available for the meeting due to medical reasons. Hence, Officiating
Principal Mr. Akshay Dandale had informed that he will check the progress of the
activity named as "Mentoring of Weak Students" after the joining of Mr. Nikhil Umale.

Item No. 12. Mr. Ankeet Kenekar will inform about the progress of activity named as "Student's Participation in Motivating Juniors for Skill Development"

 Assistant Professor Mr. Ankeet Kenekar had informed that activity named as "Student's Participation in Motivating Juniors for Skill Development" was doing well and the interested students who like to take part in the activity were proposing their name actively. The necessary record book is also ready for the paper work.

Item No. 13. Mr. Yelesh Lanjewar will inform about the Tie-up's and MoU's till now. Mr. Yelesh Lanjewar had presented the list of Tie-up's and MoU's as follows: MOU as Per AICTE 2019 onwards

Sr. No.	Name of Organization	Date of MOU	Signed By	Record	Status
1	Hotel Radisson Blu Nagur	24 th May 2019	Mr. Rakesh Sharma	In Hand	Valid
2	Hotel Centre Point Nagpur	24 th May 2019	Mrs. Prathibha Moghe	In Hand	Valid
3	Hotel Tuli Imperial Nagpur	24 th May 2019	Mrs. Dimple Bisht	In Hand	Valid
4	Hotel Le Meridien Nagpur	24 th May 2019	Mr. Amit Pampattiwar	By Post Received	Valid
5	The Pride Hotel Nagpur	24 th May 2019	Mr. Ravibhushan Pandav	Not Delivered	Valid
6	The Club Mahindra Goa	09 th August 2021	Mrs. Rajvi Parikh	Via Email	Valid

MOU as per AICTE new format 2021 onwards.

Sr.	Name of	Organization ID	Date of	Signed By	Status
No.	Organization	GST NO.	MOU		
1	Regenta	27AABCR0111M2ZM	12 th October	Mr.	Valid
	Central		2021	Amardeep	Stage 4
1,3	Nagpur		d specific	Saklani.	No.
2	Centre Point	27AAACH4474J1ZE	13 th October	Mr. Tejosh	Valid
N.	Nagpur	# F1	2021	Kumar Saini	
3	Le Meridien	27AABCC75OP1Z7	18 th October	Ms. Samar	Valid
	Nagpur		2021	Rais	
4	Tuli Imperial	27AACCT0791L1ZO	20 th October	Mr. Sandeep	Valid
	Nagpur	and the second second	2021	Singh Bawa	
5	Hotel Hardeo	27AACH3781J1ZE	20 th October	Mr. Bharat	Valid
,	Nagpur		2021	Binkar	

Item No. 14. Mr, Sameer Bagade will inform about curricular and cocurricular activities.

Competition and Academic Activity 2022-23

Curricular and Co-curricular Activities:

- Sameer Bagade had informed that on the occasion of Dr. S.R. Ranganathan Birth Anniversary college had Celebrate the "Librarian Day" on 12th August 2022.
- Shri Balasaheb Tirpude college of hotel management & catering technology & all the students of BHMCT 2nd, 3rd and final year celebrated "Independence Day" on 15th August 2022.

- "PARICHAY" Induction Program College was conducted as per the AICTE norms between 23rd August 2022 to 25th August 2022.
- On the occasion of "Mahatma Gandhi and Lal Bahadur Shastri" birth anniversarydated 2nd October 2022, college had organized a small program and celebrated with the students.
- On the occasion of Dr APJ Abdul Kalam birth anniversary- dated 15th October 2022, college had organized a small program and celebrated "READING INSPIRATION DAY" with the students.
- College had organized a small "Diwali Traditional Day" program on the occasion of Diwali Festival and celebrated with BHMCT students on 21st October 2022.
- On the occasion of Sardar Vallabhbhai Patel birth anniversary dated 31st October 2022, college had organized a small program and celebrated "UNITY DAY" with the
- Resvera Wines Pvt. Ltd Nagpur, organized the wine testing Demonstration for the students of BHMCT- 4th & 6th Semester on 2nd December 2022
- Sula Vineyards Ltd. Nashik, had organized the wine testing Demonstration for the students of BHMCT- 4^{th} & 6^{th} Semester on 5^{th} December 2022
- On the occasion of Savitribai Fule birth anniversary- dated 3rdJanuary 2023, college had organized a small program and celebrated with the students.
- On the occasion of Swami Vivekananda birth anniversary- dated 12th January 2023, college had organized a small program and celebrated with the students.
- On the occasion of Netaji Subhash Chandra Bose birth anniversary dated 23rd January 2023, college had organized a small program and celebrated with the students.
- Shri Balasaheb Tirpude college of hotel management & catering technology witnessed the Calibration of the 74th Republic Day on the 26th January 2023.
- College had celebrated Martyr's Day or Shaheed Diwas on 30th January 2023 with Students of BHMCT.
- Shri Balasaheb Tirpude college of hotel management & catering technology & BHMCT 2nd Year Students organized the Fresher's Party "UDAAN" for the BHMCT 1st Years Students on Friday 17th February 2023 at Hotel Tuli International, Nagpur.
- On the occasion of Shivaji Maharaj birth anniversary-dated 19th February 2023, college had organized a small program and celebrated with the students.
- College had organized a small program and celebrated "INTER NATIONAL BAR TENDERS DAY" with all the students and faculties on 24th February 2023.
- College had celebrated "MARATHI LANGUAGE DAY" On 27th February 2023.
- College had organized PICNIC for the student of BHMCT 3rd year and Final years on 4th March 2023 at Green Groves Farm.
- On the occasion of "HOLI FESTIVAL" dated 6th March 2023, college had organized a small program and celebrated "HOLI" with all the students and faculties. On the occasion of "WOMENS DAY" - dated 8th March 2023, college had organized
- a small program and celebrated "WOMENS DAY" with all the Females students and Females teaching and Non-teaching Staff.

- Shri Balasaheb Tirpude college of hotel management & catering technology had organized "Cocktail & Mocktail Demonstration" for the students of BHMCT Semester- V on 21st March 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology & BHMCT 2nd Year (Fourth Semester) Students organizes the "LUCKNOWI THEME LUNCH" dated on 28th March 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology organized the "FIRST AID TRAINING PROGRAMME" for BHMCT Fifth semester conducted by Director of Jeevan Raksha dated on 5th and 6th April2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology organized the Women's Self Defence Training for female Students and staff dated on 8th April 2023.
- College organised the Industrial Visit for the acquiring the knowledge about different in hotel Radisson Blu Nagpur on 8th April 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology organizes the "BAKERY WORKSHOP" for Government Industrial Training Institute (ITI) Hingna, Nagpur on 11th April to 13th April 2023.
- NSS unit had taken initiative in remodelling the College youth for that "TIRPUDE FITNESS CLUB" was Establish on 11th April 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology & BHMCT 3nd Year Students organised the Farewell Party "SAYONARA" for the BHMCT Final years students on 21st April 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology had organized "Flower Arrangement Demonstration" for the students of BHMCT Semester- IV on 26th April 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology Nagpur, commemorated its First Graduation Ceremony for the Batch of 2019-2023 on 12th May 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology arranged work shop on Lifestyle for Environment organized by Energy Transition Working Group on 15th May 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology and Tirpudian KUTUMB Alumni Association organised the "1st TIRPUDIAN KUTUMB ALUMNI MEET" for 1998 and 1999 Batch on 24th May 2023.
- College had celebrated "WORLD ENVIRONMENT DAY" on 5th June 2023.
- College faculties and Students has Attended "Awareness Programme on "INTELLECTUAL PROPERTY RIGHTS" organised by Rajiv Gandhi National Institute of Intellectual Property Management on 7th June 2023.
- College had organized the "Soft Skill Training program" for Students of BHMCT- 2nd semester by the "Trio Consultants" on 19th & 20th June 2023.
- On the occasion of "National Selfie Day" college had Organize the "TREASURE HUNT" Activity for the students of BHMCT 2nd semester on 21st June 2023.

 College had organized the "YOGA WEEK" on the occasion of "International Yoga Day" on from 21st June to 24th June under the NSS Unit.

Competition:

- Mr. Sachin Singh student of BHMCT Final year had received 2st prize in National Level Education Competition Xpressions-2023 organized by Bharti Vidyapeeth College of Hotel and Tourism Management Studies, Navi Mumbai.
- College had Organised the "Drawing/Essay writing completion on the occasion of vigilance Awareness week on 3rd November 2022 under the Moil Ltd.
- Shri Balasaheb Tirpude college of hotel management & catering technology organised the "CHICKEN BIRYANI MAKING COMPETITION" for all the BHMCT Student on 17th March 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology organised the "TANDOORI CHICKEN MAKING COMPETITION" for all the BHMCT Student on 24thth March 2023.
- College had organised the "GARBHA COMPETITION" for all the BHMCT Student on 25th March 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology organised the "HOSPITALITY QUIZE" dated on 11th April2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology organised the Drawing Competition on the occasion of "EARTH DAY" on 20th April 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology organised the "Debate Competition on the occasion of "INTERNATIONAL HOSPITALITY DAY" the topic of "Challenges Faced By Hospitality Industry in 2023, on 24th April 2023.
- Shri Balasaheb Tirpude college of hotel management & catering technology organised the "ICE CERAM MAKING COMPETITION" for all the BHMCT Student on 16th June 2023.

Sports:

 Mr. Prajwal Dange students of BHMCT 2nd year had Represented RTMNU All India Inter University Rugby men's Championship organised by Kalianga Institute of Industrial technology, the competition was held on 24/12/2022 to 30/12/2022.

Competition and Academic Activity 2021-22

- Sameer Bagade had informed that Seven students had participated in webinar conducted by G. H. Raisoni institute on the topic "National youth parliament festival-2021" on 11th January 2021.
- Mr. Abhishek Dikondwar, and Mr. Priyank Sehgal students of BHMCT Final year had participated in inter-college Debate competition organized by VMV Commerce, JMT Arts & JJP Science college, Wardhaman Nagar, Nagpur conducted on 16th February 2021. Mr. Abhishek Dikondwar had received 2nd prize in the same.

- Mr. Sachin Singh student of BHMCT 2nd year had received 1st prize in "Intercollegiate Online Hospitality Talent Competition" organized by Institute of Hotel Management & Catering Technology, Pune conducted on 10th July 2021.
- Mr. Sachin Singh student of BHMCT 2nd year had received 1st prize in State level competition named "Online Hospitality Talent Competition" organized by Institute of Hotel Management and Catering Technology, Pune.
- Sameer Bagade had informed that students had participated in "Azadi Ka Amrit Mohotsav" conducted by University Grants Commission on the topic "Rendering of the National Anthem of India-2021" on 15th August 2021
- Mr. Sachin Singh student of BHMCT 2nd year had participated Nagpur Student Parliament organized by RTMNU, Nagpur on 26-30 October 2021.

Item No. 15. Dr. Satish Naidu will inform about Academic Research Cell.

• Dr. Satish Naidu had taken the responsibility of Formation of Academic Research Cell; but due to medical issues he was not able to do the same. Hence, Mr. Akshay Dandale had allotted the responsibility of guiding the research projects of the students to the faculty members individually. Mr. Akshay Dandale had informed that all faculty members had guided the research projects of both UG and PG students satisfactorily and students ware done with their Project Reports for the final examination.

Item No. 16. Mr. Yelesh Lanjewar will inform about Entrepreneur Cell.

- Mr. Yelesh Lanjewar had informed that the name of Entrepreneur Cell was being changed to Institution & Innovation Cell and all the data and reports related to the cell need to be published on website iic.mic.gov.in.
- Mr. Yelesh Lanjewar had further informed that Officiating Principal Mr. Akshay
 Dandale had assigned him as the member from the college and is What's app group
 made by AICTE Western region IIC group and given the responsibility to report online
 as and when asked at IIC website.

Item No. 17. Mr. Sameer Bagade will inform about value added Certificate course in Mixology & Flaring and Certificate course in Event Management.

- Mr. Sameer Bagade had informed that the proposal for Value added Certificate course in Mixology & Flaring and Certificate course in Event Management had been presented to Academic College Committee for sanction. The committee had sanctioned both courses and Officiating Principal Mr. Akshay Dandale instructed that the first batch of the Certificate course in Mixology & Flaring should start from 01st June 2023.
- Certain students had responded positively and joined the courses. First batch of the course had been commenced from 1st of June 2023.

Item No. 18. Dr. Anil Sontakke will inform about the NAAC Certification process progression.

- IQAC Coordinator Dr. Anil Sontakke had informed that the work for NAAC Certification process had been started on 25th February 2023 with the formation of NAAC Steering Committee. Officiating Principal, Mr. Akshay Dandale had allotted the Criterion to the members of the committee.
- The progression of work had been checked continuously for each criterion by organising the meetings of NAAC Steering Committee frequently. The doubts of the members were cleared in each meeting and instructions were also given to the members as and when required.
- Officiating Principal Mr. Akshay Dandale had opted for the installation of CENTRALIZED CAMPUS MANAGEMENT SYSTEM (CCMS) recently for the ease of work and appropriate documentation. The software will ease the work of staff and will fulfil the all-documentation processes such as Online Student Registration, Student Admissions, Student Fees Online / On Counter, Student Administration & Records, Student Feedback, Student Attendance & Timetable, Student Examination & Results (Internal), Employee Information & Profile, Payroll Management, Attendance & Leave, Service Book, Library Management System with M-OPAC, Finance & Accounts, Accreditation Data Management System, OBE Outcome Based Education, Learning Management System, Online Proctored Examination, Mobile Apps for Student, Staff & Society, and Society / Management Dashboards& Reports.
- The Institute had planned to process and submit the IIQA on/before 30th of June which will be followed by Completion of work process of filing of SSR.

Since no further agenda was to be discussed, the meeting concluded with vote of thanks to the Chairperson.

Dr. Satish Naidu

Chairman
OFFICIATING PRINCIPAL
Shri Balasaheb Tirpude
College of Hotel Management
& Catering Technology, Nagpur

Civil Lines 6 0 0 Sadar Nagpur.

Dr. Anil Sontakke

Co-ordinator

Dr. ANIL SONTAKKE

Associate Professor
Shri Balasaheb Tirpude
College of Hotel Management
& Catering Technology, Nagpur

YUGANTAR EDUCATION SOCIETY'S



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Date:24/06/2023

The following members were present in the IQAC meeting dated 24, June 2023 at 2:00 pm:

- 1. Dr. Satish Naidu
- 2. Shri Ganesh Gourkhede
- 3. Dr. Anil Sontakke
- 4. Mr. Akshay Dandale
- 5. Mr. Yelesh Lanjewar
- 6. Mr. Ankeet Kenekar
- 7. Ms. Nitu Jaiswal
- 8. Dr. Mrs. Dipti Manapure
- 9. Mr. Vinod Meshram
- 10. Ms. Saniya V. Opai
- 11. Mr. Sumedh Patil
- 12. Mr. Priyadarshan Pande
- 13. Mrs. Nilima Narendra Newalkar

Harris Maria

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Dr. Satish Naidu

Chairman

OFFICIATING PRINCIPAL

Shri Balasaheb Tirpude College of Hotel Management & Catering Technology, Nagpur Dr. Anil Sontakke

Co-ordinator

Dr. ANIL SONTAKKE

Associate Professor Shri Balasaheb Tirpude College of Hotel Management & Catering Technology, Nagpur

