



YUGANTAR EDUCATION SOCIETY'S

SHRI BALASAHEB TIRPUDE COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

(Approved by AICTE, New Delhi, Govt. of India, Govt. of Maharashtra & Nagpur University, Nagpur)

1, Shri Balasaheb Tirpude Marg, Civil Lines, Sadar, Nagpur - 440 001

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AICTE Permanent Institute Id : 1-14318331 • DTE Institute Code : HM4219 • RTM College Code - 007

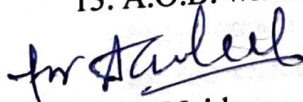
Date: 10/09/2022

The meeting of the Internal Quality Assurance Cell of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur will be held on 17, September 2022 at 02:00 pm in the Restaurant of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur. All the members of IQAC are requested to be present in the meeting.

Agenda of the Meeting of IQAC

The following business will be transacted in the meeting:

1. To confirm minutes of the meeting held on 26, April 2022.
2. To review the fulfilment of the resolutions of the meeting held on 26, April 2022.
3. To review the results of the Summer exam for the session 2021-2022.
4. To revive the teaching and examination pattern to follow for the odd semesters of session 2022-2023.
5. To discuss the subject allocations for all semesters for the odd semesters of session 2022-2023.
6. To discuss the admission process status of BHMCT- I Semester and the commencement dates of college for Semester- I for the session 2022-2023.
7. To review the completion status of industrial training of BHMCT- II and VI Semesters students for the session 2021-2022.
8. To review the plans for industrial training for the session 2022-2023.
9. To evaluate the status of placement for the session 2021-2022 and to review the plans for the same for the session 2022-2023.
10. The respective coordinators of College Development Committee, Antiaging Committee, Committee SC & ST, OBC & Minority Cell, Grievance Redressal Committee, Internal Complaint Committee, College Academic Committee and Library Advisory Committee will inform about their work.
11. Lead Convener for the Mentoring of Weak Students; Assistant Professor Mr. Nikhil Umale will inform about the working progress of the activity named as "Mentoring of Weak Students".
12. Mr. Ankeet Kenekar will inform about the progress of activity named as "Student's Participation in Motivating Juniors for Skill Development"
13. A.O.B. with the permission of chairperson.


Dr. Satish Naidu

Chairman
OFFICIATING PRINCIPAL
Shri Balasaheb Tirpude
College of Hotel Management
& Catering Technology, Nagpur





Dr. Anil Sontakke

Co-ordinator

Dr. ANIL SONTAKKE
Associate Professor
Shri Balasaheb Tirpude
College of Hotel Management
& Catering Technology, Nagpur



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Date:17/09/2022

Minutes of the Meeting of IQAC

The meeting of the Internal Quality Assurance Cell of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur was held on 17, September 2022 at 2:00 pm in the Restaurant of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur. The chairperson, Dr. Satish Naidu was undergoing serious medical treatment; Associate Professor Mr. Akshay Dandale had taken the responsibility and chaired the meeting.

The following business was transacted in the meeting:

Item No. 1. To confirm minutes of the meeting held on 26 April 2022.

- The minutes of the meeting held on 26 April 2022 were read and confirmed.

Item No. 2. To review the fulfilment of the resolutions of the meeting held on 26 April 2022.

- Mr. Akshay Dandale had cherished the faculties for their efforts for completion of syllabus satisfactorily by conducting the classes and practicals both. He also valued the efforts of faculties for conducting the extra numbers of practicals and to cover the loss of students during the Pandemic as they covered those practicals which college was not able to conduct during Online teaching.
- Mr. Akshay Dandale had also informed that the centralised admission process of CET cell seems to be delayed for the current session also and faculties has to take more efforts in teaching to freshers and for completion of syllabus successfully in given timeframe of RTMNU.

Item No. 3. To review the results of the Summer exam for the session 2021-2022.

- Assistant Professor Mr. Ankeet Kenekar had informed that Final written Summer examinations of BHMCT and MHM for the session 2021-2022 were conducted by RTMNU using the MCQ pattern through Offline Mode for all subjects whereas Practical Examination was conducted Physically. The college itself was the Examination and Valuation center. The faculties had provided the necessary support for the execution of the MCQ examination and its Valuation and for the Practical Examination. The results declared by RTMNU are excellent.

Item No. 4. To revive the teaching and examination pattern to follow for the odd semesters of session 2022-2023.

- Mr. Akshay Dandale had informed that the classes for the session 2022-2023 will be conducted through Offline mode and the examinations for the same will be conducted as per the guidelines of RTMNU. He further stated that college classrooms and labs are ready for operation in physical mode for both theory classes and practical both.
- Mr. Akshay Dandale had instructed that the faculties have to be patient while conducting practicals as well as theory classes and to make sure that students shall be through with whatever being taught in the classroom and labs.

Item No. 5. To discuss the subject allocations for all semesters for the odd semesters of session 2022-2023.

- Assistant Professor Mr. Bhupendra Shinde had informed that the Timetable for Semesters I, III, V and VII is ready and the subject allocation is done with the consent of Officiating Principal Mr. Akshay Dandale. He also told that the classes for the Semesters are already started and the session is going little late. As the Centralised admission process for I Semester is delayed hence their classes are yet to commence.

Item No. 6. To discuss the admission process status of BHMCT- I Semester and the commencement dates of college for Semester- I for the session 2022-2023.

- Associate Professor Mr. Akshay Dandale had informed that the admission process is centralised and is conducted by State CET cell, Government of Maharashtra. He further told that CET cell had published the advertisement for the Common Entrance Test and conducted CET Examination till now and the rest of the procedure is yet to start. The admissions and commencement of classes for Semester-I will be done as per the dates and schedule of State CET cell.

Item No. 7. To review the completion status of industrial training of BHMCT- II and VI Semesters students for the session 2021-2022.

- Training and Placement Co-ordinator Mr. Yelesh Lanjewar had informed that the BHMCT Semester VI 2022 Students joined the industrial training from 1st July 2022 to 15th September 2022. In total 94.91% did the training in different premium category hotels and one student 5% did not joined the training as they had self-employed themselves in restaurant and bar services.
- BHMCT Semester II 2022 Students were sent for training after the university Examination. They started the training from 1st August and finished on 15th October 2022. 96% of the students did the training and 4% did not reported for the training process.

Item No. 8. To review the plans for industrial training for the session 2022-2023.

- Training and Placement Co-ordinator Mr. Yelesh Lanjewar informed that the communication with the hotels through Phone calls and E-mails for scheduling the trainings of students in summer 2023 is in process. The students are directed to submit

their Resume to forward the hotels and to schedule the interviews. The training will be scheduled as per the University directions.

Item No. 9. To evaluate the status of placement for the session 2022-2023 and to review the plans for the same for the session 2022-2023.

- Training and Placement Co-ordinator Mr. Yelesh Lanjewar informed that he had started the process for placement for the final year students for the session 2022-2023. The phone calls and E-mails were in progress to invite the respective Hotels, Resorts, Fast food chains, Retail sector, etc. for conducting the Campus interviews. The students had been informed to submit their Resumes along with the choices of the department of their interest. The interviews for the Campus selection will be conducted in the month of November and December 2023.

Item No. 10. The respective coordinators of College Development Committee, Antiaging Committee, Committee SC & ST, OBC & Minority Cell, Grievance Redressal Committee, Internal Complaint Committee, College Academic Committee, ED Cell and Library Advisory Committee will inform about their work.

- Convener of OBC & Minority Cell Dr. Anil Sontakke had informed that the meeting of OBC & Minority Cell had been conducted on date 07th May 2022.
- Associate Professor Mr. Akshay Dandale had informed that the meeting of Committee SC & ST had been conducted on date 07th May 2022. He further informed that Dr. Anil Sontakke had taken the responsibility of Convener for this meeting.
- Convener of College Academic Committee Dr. Anil Sontakke had informed that the meeting of College Academic Committee had been conducted on date 07th May 2022.

Item No. 11. Lead Convener for the Mentoring of Weak Students; Assistant Professor Mr. Nikhil Umale will inform about the working progress of the activity named as "Mentoring of Weak Students".

Assistant Professor Mr. Nikhil Umale had informed that Mentoring of Weak Students had been started as per the instruction of the Associate Professor Mr. Akshay Dandale. Students who need mentoring related to their behaviour, grooming, uniform, etc are being spotted and they are being guided towards corrections through counselling. Also, those students who ask for guidance are being sorted and directed to the concern faculties to sort out their difficulties related to the theory as well as practicals.

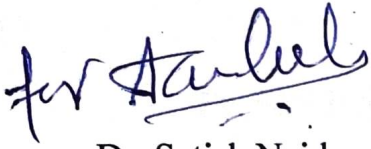
Assistant Professor Mr. Nikhil Umale had informed that he had briefed all the faculties and asked for the necessary support. The students are made aware about the commencement of this activity. The necessary record book is also ready for the paper work.

Item No. 12. Mr. Ankeet Kenekar will inform about the progress of activity named as "Student's Participation in Motivating Juniors for Skill Development"

Assistant Professor Mr. Ankeet Kenekar had informed that activity named as "Student's Participation in Motivating Juniors for Skill Development" had been started as per the instruction of the Associate Professor Mr. Akshay Dandale.

The students had been informed about the activity and the interested students who like to take part in the activity are asked to propose their name. The necessary record book is also ready for the paper work.

Since no further agenda was to be discussed, the meeting concluded with vote of thanks to the Chairperson.



Dr. Satish Naidu

Chairman



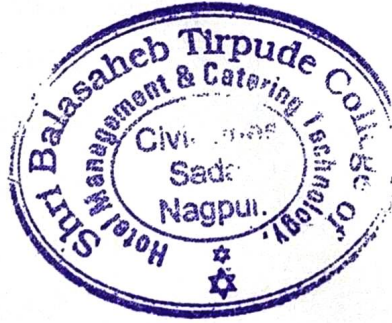
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Date:17/09/2022

The following members were present in the IQAC meeting dated 17, September 2022 at 2:00 pm:

1. Dr. Satish Naidu
2. Shri Ganesh Gourkhede
3. Dr. Anil Sontakke
4. Mr. Akshay Dandale
5. Mr. Yelesh Lanjewar
6. Mr. Ankeet Kenekar
7. Ms. Nitu Jaiswal
8. Dr. Mrs. Dipti Manapure
9. Mr. Vinod Meshram
10. Ms. Saniya V. Opai
11. Mr. Sumedh Patil
12. Mr. Priyadarshan Pande
13. Mrs. Nilima Narendra Newalkar

Shri Ganesh Gourkhede
Balasaheb
Dr. Anil Sontakke
Mr. Akshay Dandale
Mr. Yelesh Lanjewar
A. J. Kenekar
Ms. Nitu Jaiswal
Dipti Manapure
Vinod Meshram
Saniya V. Opai
Sumedh Patil
Priyadarshan Pande
Mrs. Nilima Narendra Newalkar

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