# EIH Limited

THE OBEROI, NARIMAN POINT, MUMBAI-400 021, INDIA / TELEPHONE: +91-22-6632 5757, 6632 4343 / WEBSITE: WWW.EIHLTD.COM

Date: 27th April, 2023

Institute: Shri Balasaheb Tirpude College, Nagpur

Dear Mr. Sachin Singh,

This has reference to your bio-data and the subsequent interview you had with us. We are pleased to inform you that you are being offered the position of "Assistant" in Front Office Department, at EIH Ltd for Unit - Trident Nariman Point & The Oberoi Mumbai.

You will be governed by the terms and conditions as applicable to employees in your category in our Organisation. A formal letter of appointment shall be issued to you on joining duty.

You will report to Trident, Nariman Point, Mumbai – Human Resources on 15th May, 2023 at 9.00 a.m. for medicals and shall join duty on 1st June, 2023 subject to your medical fitness.

You are also requested to bring along the following original documents along with 3 copies:

- 1. Ten passport size and Two Postcard size photographs with Red background.
- 2. Documentary evidence in proof of your date of birth. (Birth Certificate & School Leaving Certificate)
- 3. Documentary evidence in proof of your education & other technical qualifications.
- 4. Three reference letters on the letterhead of your faculty.
- 5. Documentary evidence in proof of your residence. (Permanent & Present)
- 6. Passport / Police Verification Certificate from your nearest local police station.
- 7. Pan Card
- 8. AADHAR Card
- 9. Vaccination Certificate

Should you need any further assistance, please contact Ms. Stefanie D'Costa, Deputy Manager-Human Resources. She can be contacted on 022 - 66326060 / 66/ 62 or email address - stefanie.dcosta@oberoihotels.com

We look forward to having you on our team.

Yours faithfully.

EIH LIMITED Unit – Trident Nariman Point The Oberoi, Mumbai

VISHWAS PATIL X'HEAD - HUMAN RESOURCES AKSHAY DANDALE
OFFICIATING PRINCIPAL
Shri Balasah

Shri Balasaheb Tirpude
College of Hotel Management
& Catering Technology, Nagpur

CE: 4, MANGOE LANE, KOLKATA - 700 001, INDIA CIN: L55101WB1949PLC0179B1

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JFL/HR/OFFER/2021

Nov 03, 2022

Mr. Rohit Naphade 66221\_LALGHATI BHOPAL

**Sub: Offer of Appointment** 

Dear Rohit Naphade,

With reference to your application and the subsequent interview, we are pleased to offer you an appointment as Associate Guest Delight Manager-Operations (Grade- TM5) in our organization on the terms and conditions mutually agreed upon. Your Compensation and Benefits structure will be as under:

Particulars (per annum)	Figures (per annum)
Basic	130434
HRA	52174
Washing Allowance	6000
Entertainment Allowance	22581
Transport Allowance	0
Gross Amount	211189
PF (Employer)	21600
Gratuity	6274
ESIC	6669
Fixed Pay	270601

Group Personal Accident & Group Term Life Insurance Coverage for self.

## Performance Pay (Variable) as per Company policy.

\*\* Variable Pay is shown at individual performance rating 'Good' and company performance @ 100%. The policy is subject to change.

A formal letter of appointment will be issued to you on joining services on or before November 03, 2022. We reserve the right to cancel this offer in case of failure to join the organization by this date or any information furnished by you is found to be false.

Any pay-out over & above the CTC like Notice Period buy out (supported by documents) is taxable. Should the incumbent leave within 2 years from DoJ, the entire amount will be recovered. Recovered amount will be pretax.

Your appointment will be subject to the verification of your credentials, testimonials and other particulars shared by you. In case it comes to the notice of the management that the particulars and declarations given by you are false, your appointment shall be deemed to be automatically cancelled irrespective of whether you have joined duty upon your selection.

Before or at the time of joining, please also let us have the following document:

1. Photocopy of certificate showing your date of birth.

2. Photocopy of your highest qualification contificat

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OFFICIATING PRINCIPAL
Shri Balasaheb Tirpude
College of Hotel Management
& Catering Technology, Nagpur





#### **OFFER LETTER**

28-Jan-2022

To: Sarabjeet Singh Sabarwal

From: Mohan Limbu

**DEL-Position of Commis, 3** 

This refers to your application and subsequent discussions you had with us. I would like to formally send you the offer on behalf of the company.

Position: Commis, 3 Reporting to Next of Hierarchy.

Salary: Rs. 2, 04, 000/- per annum (Rs. 17000 per month)

Leave entitlements will be based on company policy and local Labour laws.

Commencement Date: Feb 15, 2022 Fixed Term Contract: Eleven months

Renewal of contract is subject to business requirement

Job Location- Nagpur

This is an offer letter only, you are required to contact our Human Resource Department for all your joining formalities.

The details offer of appointment will be issued to you at the time of reporting on duty,

Yours sincerely,

For Premium Port Lownge Management Company Pvt. ltd.

Mohan Limbu

Regional General Manager, India

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OFFICIATING PRINCIPAL
Shri Balasaheb Tirpude

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College of Hotel Management & Catering Technology, Nagpur

Premium Port Lounge Management Company Private Limited
Registered Office: Room No. 316, 3<sup>rd</sup> Floor, G+5 Building, Opposite Terminal 1C, IGI Airport, Palam, New Delhi - 110037, India t +91 1146 861000 f +91 1146 861024 e accounts.ind@plaza-network.com CIN: U63033DL2007PTC253662 www.plaza-network.com





3rd February 2020

To,

Bhalchandra bobade

Shri Balasaheb Tirpude College of Hotel Management & Catering Technology Civil Lines, Sadar, Nagpur, Maharashtra 440001

### Offer Letter - Hardcastle Restaurants Private Limited

Dear Bhalchandra,

Congratulations! With reference to the discussions you had with us, we are pleased to make you an offer to work with Hardcastle Restaurants Private Limited as Trainee Manager in accordance with the terms and conditions mutually agreed upon. You will be issued with an Appointment Letter separately on joining. As agreed your date of joining shall be in July 2020.

You are also required to bring your original documents as well as submit copies of the following on the day of joining:

- 1. Certificate of Education 10th, 12th, Graduation & Post Graduation
- 2. Passport size photographs 4 Nos
- 3. Photocopy of PAN card
- 4. Photocopy of Passport
- 5. Photocopy of Aadhar Card
- 6. Relieving Letter/ Experience Certificate & Acceptance of Resignation letter from your last employer

Kindly return a copy of this letter duly signed by you in token of your having accepted this offer.

This offer will be valid till the date mentioned above.

Thank you and Best regards,

For Hardcastle Restaurants Private Limited,

Seema Arora Nambiar,

Senior Vice President - Strategy, Innovation & Capability

AKSHAY DANDALE
OFFICIATING PRINCIPAL
Shri Balasaheb Tirpude
College of Hotel Management

& Catering Technology, Nagpur

Civil Lines Sadar Nogpur, Nogp

22/02/20

To,

Nilesh Kulkarni Tirpude College Civil Lines, Sadar, Nagpur 440001

# Offer Letter - Hardcastle Restaurants Private Limited

Dear Nilesh Kulkarni,

Congratulations!

With reference to the discussions you had with us, we are pleased to make you an offer to work with Hardcastle Restaurants Private Limited as Trainee Floor Manager in accordance with the terms and conditions mutually agreed upon. You will be issued with an Appointment Letter separately on joining. As agreed, your date of joining shall be in June 2019.

You are also required to bring your original documents as well as submit copies of the following on the day of joining:

- 7. Certificate of Education 10th, 12th, Graduation & Post Graduation
- 8. Passport size photographs 4 Nos
- 9. Photocopy of PAN card
- 10. Photocopy of Passport
- 11. Photocopy of Aadhar Card
- 12. Relieving Letter/ Experience Certificate & Acceptance of Resignation letter from your last employer

Kindly return a copy of this letter duly signed by you in token of your having accepted this offer.

This offer will be valid till the date mentioned above.

Thank you and Best regards,

For Hardcastle Restaurants Private Limited,

Seema Arora Nambiar,

Senior Vice President - Strategy, Innovation & Capability

AKSHAY DANDALE OFFICIATING PRINCIPAL Shri Balasaheb Tirpude College of Hotel Management & Catering Technology, Nagpur