



# SHRI BALASAHEB TIRPUDE COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

(Approved by AICTE, New Delhi, Govt. of India, Govt. of Maharashtra & Nagpur University, Nagpur)

1, Shri Balasaheb Tirpude Marg, Civil Lines, Sadar, Nagpur - 440 001

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AICTE Permanent Institute Id : 1-14318331 • DTE Institute Code : HM4219 • RTM College Code - 007

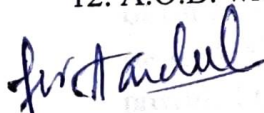
Date:24/07/2021

The meeting of the Internal Quality Assurance Cell of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur will be held on 31<sup>st</sup> July 2021 at 12:30 pm in the Restaurant of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur. All the members of IQAC are requested to be present in the meeting.

## Agenda of the Meeting of IQAC

The following business will be transacted in the meeting:

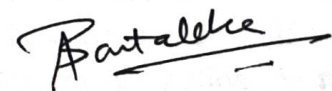
1. To confirm minutes of the meeting held on 18/01/2021.
2. To review the fulfilment of the resolutions of the meeting held on 18 January 2021.
3. To analyse the Winter and Summer exam pattern followed for the session 2020-2021 and to review the results for the same.
4. To revive the teaching and examination pattern to follow for the session 2021-2022
5. To discuss the subject allocations for all semesters for the session 2021-2022.
6. To discuss the admission process status of BHMCT- I Semester and the commencement dates of college for Semester- I.
7. To review the status of industrial training of BHMCT- II and VI Semesters students for the session 2020-2021.
8. To review the plans for industrial training for the session 2021-2022.
9. A short discussion on Academic Calendar for the session 2021-2022 with respect to its feasibility with the problems faced due to Pandemic Covid-19 and suggestions of the members will be invited.
10. To evaluate the status of placement for the session 2019-2020 and to review the plans for the same for the session 2020-2021.
11. The respective coordinators of College Development Committee, Antiaging Committee, Committee SC & ST, OBC & Minority Committee, Grievance Redressal Committee, Internal Complaint Committee and Library Advisory Committee will inform about their work.
12. A.O.B. with the permission of chairperson.

  
Dr. Satish Naidu

Chairman

**OFFICIATING PRINCIPAL**  
Shri Balasaheb Tirpude College  
Hotel Management & Catering Technology  
Civil Lines, Sadar, Nagpur.



  
Dr. Anil Sontakke

Co-ordinator

**Dr. ANIL SONTAKKE**  
Associate Professor  
Shri Balasaheb Tirpude  
College of Hotel Management  
& Catering Technology, Nagpur



YUGANTAR EDUCATION SOCIETY'S  
**SHRI BALASAHEB TIRPUDE COLLEGE OF  
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Date:31/07/2021

### Minutes of the Meeting of IQAC

The meeting of the Internal Quality Assurance Cell of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur was held 31<sup>st</sup> July 2021 at 12:30 pm in the Restaurant of Shri Balasaheb Tirpude College Hotel Management and Catering Technology, Nagpur. The chairperson, Dr. Satish Naidu was undergoing serious medical treatment; Associate Professor Mr. Akshay Dandale had taken the responsibility and chaired the meeting.

The following business was transacted in the meeting:

**Item No. 1.** To confirm minutes of the meeting held on 18 January 2021

- The minutes of the meeting held on 18 January 2021 were read and confirmed.

**Item No. 2.** To review the fulfilment of the resolutions of the meeting held on 18 January 2021.

- Mr. Akshay Dandale had informed that the most faculties had attended the Faculty development programmes which had shown positive changes in their teaching abilities.
- Mr. Akshay Dandale had informed that the stakeholders related policies like internal assessment mechanism, Policy of maintenance of Academic and support faculties, Faculty empowerment policy, etc. are being followed satisfactorily for the session 2020-2021.
- IQAC Coordinator had informed that the format for Academic and Administrative Audit report is prepared with the guidance of Chairperson Dr. Satish Naidu and is forwarded to all faculties further updating the necessary information.

**Item No. 3.** To analyse the Winter and Summer exam pattern followed for the session 2020-2021 and to review the results for the same.

- Assistant Professor Mr. Ankeet Kenekar had informed that Final written examinations of for all the Odd and Even Semesters for the session 2020-2021 are being conducted by RTMNU using the MCQ pattern for all subjects and the college and faculties had provided the necessary support for the execution of the MCQ examination. As far as practical examinations are concerned; those are successfully conducted by the college following the guidelines issued by the University. Some of the examinations are over and some are in progress. The results declared by RTMNU till now are excellent.

**Item No. 4.** To revive the teaching and examination pattern to follow for the session 2021-2022.

- Mr. Akshay Dandale had informed that due to Pandemic the classes for session 2020-2021 were being conducted through online mode as per the guidelines of Government of India, State Government and Nagpur Municipal Corporation using Zoom App and the examinations for the same were conducted as per the guidelines of RTMNU. He further intimated that the teaching and examination pattern for the session 2021-2022 will followed as per the guidelines of above-mentioned authorities.

**Item No. 5.** To discuss the subject allocations for all semesters for the session 2021-2022.

- Assistant Professor Mr. Bhupendra Shinde had informed that the last session was concluded late and the results for even semesters are yet to come. Thus, there will be delay in commencement of current session. He further informed that he already started working on preparation of Timetable for Semesters I, III, V and VII under the guidance of Mr. Akshay Dandale will be ready for operations soon.

**Item No. 6.** To discuss the admission process status of BHMCT- I Semester and the commencement dates of college for Semester- I.

- Associate Professor Mr. Akshay Dandale had informed that the admission process is centralised and is conducted by State CET cell, Government of Maharashtra. He further told that CET cell had published the advertisement for the Common Entrance Test till now and the rest of the procedure is yet to start. The admissions and commencement of classes for Semester-I will be done as per the dates and schedule of State CET cell.

**Item No. 7.** To review the status of industrial training of BHMCT- II and VI Semesters students for the session 2020-2021.

- Training and Placement Co-ordinator Mr. Yelesh Lanjewar had informed that during the pandemic the hotels and resorts as well as catering establishments were closed hence, students were not sent for the Industrial training of BHMCT Semester VI who have now cleared the BHMCT Semester VIII and are been forwarded with various job opening that is received in the institute, a regular update of vacancy is forwarded to join on their own willingness. The semester VI Assessment of Industrial Training that was done in Semester VIII was based on the industrial exposure of semester II and their performance in the college food festival of December 2019.

**Item No. 8.** To review the plans for industrial training for the session 2021-2022.

- Training and Placement Co-ordinator Mr. Yelesh Lanjewar had informed that the students (2021-2022) of BHMCT Sem III and BHMCT Sem I the industrial Training will be beginning in the month of August and September respectively after the exams

depending on the pandemic situation and available opportunities available in city or in state or within India where the COVID conditions are reported under normalcy.

- The MOU with new Properties is been made as per the AICTE MOU Guidelines.
- BHMCT Sem III, all the students are on the training in different hotels in Nagpur, Pune and Goa, reporting one student got injury hence could not continue the training, remaining all the students are on training will finish the training in end December.
- BHMCT Sem VI, all the students are on the training in different hotels in Nagpur. Pune and Goa will finish the training in end November.
- The ED Cell is ready to guide the food entrepreneurs with the basic guidelines from selection of product scale to the various vendors to supply needed raw material for start-ups. Some of the students of 2020-2021 batch had begun with the sales of goods at domestic level.

**Item No. 9.** A short discussion on Academic Calendar for the session 2021-2022 with respect to its feasibility with the problems faced due to Pandemic Covid-19 and suggestions of the members will be invited.

- Assistant Professor Mr. Bhupendra Shinde had informed that the examinations for session 2020-2021 are yet to conclude and the results are yet to come. Thus, there will be delay in commencement of current session 2021-2022. Academic Calendar for the session 2021-2022 is in the planning process under the guidance of Mr. Akshay Dandale and will be ready soon. Since one cannot predict about the further duration of Pandemic situation and commencement of the college in normal way; the Academic Calendar will be prepared considering both the Pandemic and Normal situations.

**Item No. 10.** To evaluate the status of placement for the session 2019-2020 and to review the plans for the same for the session 2020-2021.

- Placements of 2019-2020 students are been placed for different hotels and some students have enrolled for higher education.
- Placement for the year 2020-2021 pass out student through information update through what's app class group is going on till now 30 job requirements and OJT openings have been forwarded to the students till date.

**Item No. 11.** The respective coordinators of College Development Committee, Antiaging Committee, Committee SC & ST, OBC & Minority Committee, Grievance Redressal Committee, Internal Complaint Committee and Library Advisory Committee will inform about their work.

- Assistant Professor and Convener Grievance Redressal Committee, Mr. Yogesh Meshram had informed that the committee had received a single Grievance from the student which had been redressed immediately by calling a meeting of all committee members and the complaining students. A report had been prepared for the same and was forwarded to RTMNU.
- Librarian Dr. Dipti Manapure had informed that the college had purchased Library software- Library Management Cloud Based Software which had been successfully

installed and all data entry of all books had been done. Now the college library is Semi-atomised. Again, the college had received 50 books as donation from the Publishers, Students and Faculties of the college.

- Associate Professor Dr. Anil Sontakke informed that the meeting of College Academic Committee had been conducted on 29<sup>th</sup> July 2021 to overview the issues related to academics.

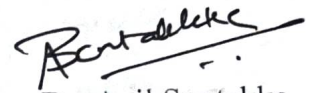
Since no further agenda was to be discussed, the meeting concluded with vote of thanks to the Chairperson.



Dr. Satish Naidu

Chairman

**OFFICIATING PRINCIPAL**  
**Shri Balasaheb Tirpude College**  
**Hotel Management & Catering Technology**  
**Civil Lines. Sadar, Nagpur.**



Dr. Anil Sontakke

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Date: 31/07/2021

The following members were present in the IQAC meeting dated 31<sup>st</sup> July 2021:

1. Dr. Satish Naidu
2. Shri Ganesh Gourkhede
3. Dr. Anil Sontakke
4. Mr. Akshay Dandale
5. Mr. Yelesh Lanjewar
6. Mr. Ankeet Kenekar
7. Ms. Nitu Jaiswal
8. Dr. Mrs. Dipti Manapure
9. Mr. Vinod Meshram
10. Ms. Salonee Randhir
11. Mr. Sumedh Patil
12. Mr. Priyadarshan Pande
13. Mrs. Nilima Narendra Newalkar

*[Handwritten signatures of the following members: Ankeet Kenekar, Nitu Jaiswal, Dipti Manapure, Vinod Meshram, Salonee Randhir, Sumedh Patil, Priyadarshan Pande, Nilima Narendra Newalkar]*

*[Handwritten signature of Dr. Satish Naidu]*

Dr. Satish Naidu

Chairman

**OFFICIATING PRINCIPAL**  
Shri Balasaheb Tirpude College  
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*[Handwritten signature of Dr. Anil Sontakke]*  
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