



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SHRI BALASAHEB TIRPUDE COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

**SHRI BALASAHEB TIRPUDE MARG CIVIL LINES
440001**

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Balasaheb Tirpude College of Hotel Management and Catering Technology was established in 1994 by the Yugantar Education Society which is an institution devoted to responding of education among all sections of society. The HEI offers its students are opportunity to develop their practical management and communication skills and provides each individual student with the training and know how required for a successful career in the highly competitive industry.

The HEI is imparting the knowledge to the Hospitality graduates with the view to develop them with sufficient knowledge to meet challenges in the industry. All the aspects of curriculum are covered through well designed, documented and practical oriented structure of teaching in college and well-planned training schedules for the academic development of students. The curricular activities are also complemented with co- curricular activities and extra-curricular activities for the holistic development in student's personality. Dedicated, experienced and skilled staff, well-equipped laboratories and resourceful library have been confirmed for the students being an asset in the world of hospitality industry.

The existing HEI infrastructure is planned to tune with necessary facilities to provide quality education to the hospitality students with the healthy educational environment. The campus provides well-ventilated and spacious Classrooms, Seminar Hall, well equipped Training Kitchens such as Basic Training Kitchen, Quantity Training Kitchen, Advanced Training Kitchen, Bakery, Central Store, Training Restaurants and Bar, Training Banquet Hall cum Cafeteria for students, Front Office Lab, Housekeeping Lab (Training Guest Room), Laundry Room, Computer Lab, Administrative Office, Automated Library etc. equipped with all the necessary requirements and amenities. The classrooms and laboratories are LCD enabled to make the teaching process learner centric. The institute campus has electronic vigilance system at necessary points for the safety purpose. Considering different requirements of the students the institute provides facilities, such as R.O. Purified water, Sanitation Blocks separate for boys and girls, girl's common room, boy's common room, etc. The HEI is having clean campus with adequate Parking Facility and Huge Playground.

The four years degree program BHMCT is approved by AICTE, New Delhi, Government of Maharashtra, affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and all the admissions are finalized by the Director of Technical Education (DTE) Maharashtra state Mumbai through MAH-BHMCT-CET. The HEI is centrally located and easily accessible in the Nagpur city and is providing excellent student support and facilities to the students for complete personality development and their transformation to be the proud citizen.

Vision

The Vision of Shri Balasaheb Tirpude College of Hotel Management and Catering Technology is to be an institute par excellence in providing quality and affordable education in Hospitality with a sound infrastructure and strong academicians responsible for the development of creative students who in turn will contribute to the growth of Nation.

Mission

The Mission of Shri Balasaheb Tirpude College of Hotel Management and Catering Technology is...

M1: To create a goodwill with our stakeholders.

M2: To foster the highest level of professionalism and integrity for the future professionals in Hospitality sector.

M3: To create and raise the Hospitality professionals by imparting qualitative theoretical and practical knowledge which will be helpful in keeping with the pace of globally changing trends.

M4: Striving for excellence today to prepare students to succeed in the challenging world tomorrow.

Long Term Goal Statement

To inculcate in the students the sense of Duty, Discipline, Responsibility and Service towards the Society and Nation.

Short Term Goal Statement

To make the students adaptive in the new environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Qualified, experienced and dedicated teaching faculty with positive attitude.
- Well-equipped laboratories to conduct practical efficiently.
- Effective use of ICT based teaching methods for making teaching-learning meaningful, understandable, interesting and enjoyable.
- ICT enabled classrooms, laboratories and seminar hall.
- Faculty contribution (direct and indirect) in designing, development and implementation of curriculum in Board of Studies of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur; Kavi Kulguru Kalidas Sanskrit Vidhyapith, Ramtek and Curriculum Revision Diploma in H.M.C.T.
- Student centric functioning with mentoring, counselling through teachers.
- Active NSS Cell.
- Safe and Secured Environment for girl students.
- Focus on Co-curricular and Extra-curricular activities for the overall development of the students.
- Professional counselling and mentoring sessions for students and provides them guidance for problem solving and career development.
- Library has huge collection of ample number of books and journals, periodicals, e-resources and other learning material.
- Good relationship and tie-ups with Training Organizations, Academic Institutions.
- Training and Placement Cell which provides support to students for getting good career opportunities.
- Good relationship with stakeholders-students, alumni, parents, faculty and staff members, employers, etc.
- Excellent academic results.

Institutional Weakness

- Industry- Institute interaction of students is possible only during training of students which is very less.
- Involvement of Alumni at Institute level is less.
- Lack of 24*7 learning environment as students can interact with faculties during college hours only.
- Syllabus is governed by the affiliating university and need to be completed within same semester due to which there is less time for teaching anything other than syllabus.
- The socio-economic background of many of the students admitted in the College is responsible for poor language competence and this leads to unsatisfactory level of understanding and communication, particularly in the first two semesters.

Institutional Opportunity

- To arrange FDPs /STTPS/ National Level /International Level conferences.
- Faculties can be motivated for high quality research and publications in conferences and journals
- Students willing to open their own business can be guided and mentored with the help of entrepreneurs.
- Consultancy services can be provided to utilise the potential of faculties to the local businesses.
- The alumni base of the college can be involved to contribute to the institution towards excellence and be the one of the best colleges of the state.

Institutional Challenge

- Centralised Admission Process for BHMCT program takes away the institute's control on quality of students seeking admission.
- Institute has competition from other Hotel Management Institutions.
- To produce more qualified and industry-ready professionals with Managerial and administrative skills.
- As limited number of star hotels available at local level, college have to seek opportunities of employment in other big cities for the students.
- Salary structure at entry level of employment is very less in most of the hotels demotivates the students and decreasing the admission rate of hospitality aspirants.
- Multiple regulating authorities results in duplication of data to be forwarded to all these bodies for various purposes, thereby voluminously increasing clerical tasks.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and follows the curriculum framed by the university. The university has updated its curriculum recently from 2016 and is revised in 2019. One Faculty member had contributed directly in curriculum revision whereas all other faculties had worked indirectly in curriculum revision in terms of drafting, framing and setting the curriculum. The curriculum for UG is inclusive of four core subjects i.e., Food Production, Food and Beverage Service, Hotel Housekeeping and Front Office in all eight semesters along with two allied subjects. The practical for core subjects and English communication, French, Application of Computer and project work have also given priority in the curriculum. Students have to undergo compulsory Industrial Training in Hotel/ Hospitality Organization and

field visit. The syllabus has well stressed approach on both theory as well as practical along mandatory training to fulfil the need for degree. The Institute has a well-designed and documented process to ensure learner centric delivery of curriculum.

A well-planned Academic calendar is prepared considering the academic teaching, co-curricular activities and extra-curricular activities along with the sessional examination and efforts are taken for efficient implementation as per the planning. Faculty members are encouraged to participate in various national and international conferences; FDPs to update knowledge in the course content and its delivery techniques.

The curriculum is supplemented further with various co-curricular and extracurricular activities. The college mediates in offering opportunities and industry exposure in the form of visiting (ODC) for the students, so that students are ready for their upcoming careers with the monetary gains as motivation. The college also have the TIRPUDE Fitness Club and BHARARI sports club to look after the awareness of physical wellness and sports activities. The college also imparts social and environmental sensibility in students through Institutional Social responsibility activities such as Lifestyle for environment activities.

To ensure transparency and effective delivery of the curriculum, the institute has also involved its stakeholders like students, industry experts, employers and alumni feedbacks to review and revise the curriculum delivery methods.

Teaching-learning and Evaluation

The Institute's student enrolment profile reflects diversity in terms of educational background, geographical location, gender, admission categories and economic condition. There are significant numbers of students admitted from reserved categories also. The Institute provide equal opportunity for quality education to students from diverse backgrounds. The institute supports TFWS/EWS students and helps reserved category students for availing Scholarships according to the government schemes.

The Institute has maintained student-teacher ratio 17:1.

The Institute is using innovative, interactive and ICT enabled teaching learning process to make education expressive, understandable and interesting. The Institute makes learning student centric so that they understand the content to use it in their professional practice. The Institute use experiential learning, participative learning, problem solving methodologies, etc. to enhance the learning experience of students. The Institute provides counselling and mentoring facility to students as and when needed.

The Institute has adequate number of well qualified, competent and experienced full time faculty members of which two teachers are Ph.D. holders and rest are as per the norms. The Institute focuses on professional development of teachers for improving quality of education.

Evaluation process is followed as per affiliating university guidelines. The assessment parameters laid down by the university are 80 % external assessment and 20 % internal assessment. The evaluation process is transparent and sufficient in terms of frequency and variety. The institute has introduced its own internal examination mechanism for internal evaluation. The mechanism to deal with examination related grievances is transparent, time-bound and efficient.

The program outcomes and course outcomes for the program are not defined in the University curriculum hence

the institute had prepared its own course outcome for the purpose to achieve. The attainment of the same is evaluated on regular basis. The average pass percentage of students is consistently high. The Institute obtains feedback from students about teaching and uses it for quality improvement.

Research, Innovations and Extension

A research project is a part of syllabus; the students choose the topic of their own choice under the guidance of faculty member allocated to them. The Institute considers research as a good complement for teaching-learning process and inculcates research culture among faculty members and students. Two of the faculty members are Ph.D. holders, two faculties are the enrolled students of Ph. D. and two faculties had qualified the entrance examination for Ph. D. and in process to register it.

Innovative thinking amongst students is inculcated through participation in college competitions and through simulations activities which creates an environment and trains the students to face real life hotel operational situations.

During the research project some of the students had completed their research projects on innovations of Recipes using Fusion of ingredients and cuisines whereas certain students had developed and presented the innovative recipes. The Institute encourages faculty members to present/publish research papers in reputed national and international conferences/journals.

The Institute Innovation Cell (IIC) of the institute had initiated the next level of support and guidance to the students and faculty members by having Awareness Session on Intellectual property rights, trademark, patent and design registration, using Geographical Indications there by making a new career opportunity as patent filling agents and understand the earning after patenting the product or recipe and making it publicly benefited with the quality of product.

The institute organizes a number of extension activities to promote the institute-neighbourhood community to sensitize the students towards community needs. The students of institute actively participate in social service activities leading to nurturing social as well as emotional quotients eventually resulting in their overall development. The institute runs effectively a NSS Unit under RTMNU that undertakes various extension activities in the neighbourhood community.

The college conducts the activity to develop moral values, social commitment awareness through the activity of college cleaning named as SOJI which is done by the students.

The institute had followed the instructions from the AICTE, and had signed various agreements with hotels, placement consultants, other college, college library and doctor consultants.

Infrastructure and Learning Resources

The Institute is situated at a prime location and has sufficient physical infrastructural facilities and learning resources as per the norms of AICTE / RTMNU. It has a separate building with Built Up Area 3860 Sq. Meter and on a campus of 3 acres.

The Institute has adequate facilities for curricular, co-curricular, extra-curricular and extension activities. The

Institute's physical infrastructure including classrooms, Food production labs, Bakery, Training Restaurants, Front Office lab, House-keeping lab, computer lab, language lab, library, etc. The classrooms and laboratories are equipped with LCD projector and internet connectivity. There are adequate facilities for indoor and outdoor sports and cultural activities.

Library is fully automated with Cloud based library management System software, which manages all the library functions and activities. It maintains the database of new books and the books that are borrowed by members along with their due dates.

It has different modules which carries out different tasks of the library like transaction, reports, M-OPAC, data editing, serial control etc. Through M-OPAC students and teachers can search books in the library by subject, author, title, accession number, publisher, etc,

The institute library is a member of e-Shodhsindhu, NDLI, RTM Nagpur University remote access, N-List for access to e-resources. The library was using Libman software during 2017 to 2020 and then switched to Cloud based library management System in 2020 to till date.

The Institute has a well-equipped and fully functional IT infrastructure. The computer lab has total of 26 computers which are all connected on LAN with internet speeds of up to 100 MBPS. In-order to secure internet access Firewall and Antivirus and Software are used. IT Lab has printer available and uses licensed as well as open source soft-wares. The Institute also have laptops, server, desktops, internet lines which are available in labs as well as in library.

The Principal, faculty members and nonteaching staff keeps a check on proper utilization and maintenance of various physical, academic and support facilities.

Student Support and Progression

The Institute tries hard for the complete development of students and transform them into competent professionals with strong ethical values. The Institute provide equal opportunity for quality education to students from various backgrounds. The institute supports TFWS/EWS students and helps reserved category students for availing Scholarships according to the government schemes. Students are provided equal opportunity to get involved in curricular and co-curricular activity through participation in various institute level activities and competitions such as Theme lunch, Ice cream making competition, flower arrangement workshops, soft skills session, fitness session and food festivals, etc. in addition to this activities like Innkey property management system training workshop, Cocktail making demonstration, Wine tasting demonstration, etc to enhance the professional capability of students. Students are being assisted through the placement cell which continuously looks out for placement opportunities. The institute has constituted various cells to address the issue of grievances. Students are inspired to be professional through hotel visits, winery visits and events to upgrade their professional abilities.

The institute has a registered Alumni Association with the objective to foster continuous engagement of the students with their alma mater. It aims to get their expert knowledge in the relevant fields to further enhance, strengthen and reinforce the overall quality of students.

Governance, Leadership and Management

The Institute has a clearly stated vision, mission and goals to adhere with the view to benefit various stakeholders. Effective governance is ensured through Governing body, CDC and IQAC. The management in consultation with Principal identifies the organizational needs for which the faculties are the prime source of information to the principal.

The principal with support of management strives to fulfil the same through approvals. Thus, the requirements of the institution are met by the management. Guest lectures, training Programmers and CCMS Software and Hotel Property Management System (InnKey) software are installed for bridging the gap between academics and industry. Faculties of the institute attends Seminars/Workshops and FDPs and share their knowledge with students. Institute has strategic development plan that focuses on academic expansion and development facility, infrastructural development and development of academic culture.

The conduct of academics is ensured by College Academic Committee, Teaching and Technical Staff. Additionally, there are college committees: Anti-ragging Committee, Committee SC & ST, OBC & Minority Cell, Grievance Redressal Committee, Internal Complaint Committee, College Academic Committee and Library Advisory Committee along with Examination in-charge, Timetable in-charge, Training and Placement in-charge, Sports and Activity and NSS cell in-charge are looking after academic and administrative functions.

Library is fully automated with Cloud based library management System software to manage all the library functions and activities.

The institution has effective welfare measures for teaching and non-teaching staff. The Institute had taken additional initiative for the knowledge and performance upgradation of faculty members by enrolling them in the leading associations of Hospitality industry with the view that faculties will be able to attend the various programs.

The Institute has its own process for financial management through which the internal and external financial audits are carried out. The Institute has appropriate strategies for mobilization of funds and optimal utilization of resources.

The Institute has Internal Quality Assurance Cell (IQAC) which is responsible for quality initiatives, quality assurance and quality improvement. The IQAC contributes significantly in the development of the institute. The Institute collects feedback from all stakeholders and uses the same in improving quality of education.

Institutional Values and Best Practices

Institute strongly believes and enforces gender equity. It shows gender equity by ensuring the safety and security along with organisation of gender equity promotion programs and facilities for women empowerment. The campus has solar power plant and rain water harvesting system. The Institute follows proper waste management system. The institution is sensitive to environmental issues. It observes good practices such as clean up drive, tree plantation and green campus policy. The Institute has resources for disabled students.

The Institute organizes activities to increase consciousness about national identities, rights and duties of citizens and promotion of universal values. National festivals are celebrated to develop national spirit. The Institute follows norms of regulatory agencies.

The Institute has best practices namely Soji (Cleaning Rituals) and Tandoori Nights (Food Festival).

The primary objective of implementing the Soji concept in college is to cultivate a sense of responsibility, discipline, and environmental consciousness among students by incorporating this Japanese practice of cleaning to the campus by the students in intervals and encourage students to take ownership of their surroundings, thereby inculcating a sense of pride and community.

The Food Festival - Tandoori Nights is not just a gathering of food enthusiasts but a vibrant celebration of culture, unity, and gastronomy that plays a significant role in society. The practice helps the students in applying overall professional skills which they are learning during the program and to prepare students for the professional environment of all fields related to the industry.

The Institute's distinctiveness lies in the fact that it provides Soft Skill Training to students to develop their personality in order to enhance their employability and conducts Entrepreneurship Development activities for developing entrepreneurial culture.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI BALASAHEB TIRPUDE COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY
Address	Shri Balasaheb Tirpude Marg Civil Lines
City	NAGPUR
State	Maharashtra
Pin	440001
Website	www.tirpudehmct.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Akshay Dandale	0712-2550695	9822716874	2712-2550695	satishnaidu2006@gmail.com
IQAC / CIQA coordinator	Anil Sontakke	0712-2550032	9960638893	0712-2550032	anil.sontakke@tirpudehmct.ac.in

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	15-05-2023	12	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shri Balasaheb Tirpude Marg Civil Lines	Urban	3.96	3860

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BHMCT,Hmct,	48	HSC	English	240	190

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				8			
Recruited	0	0	0	0	3	0	0	3	6	1	0	7
Yet to Recruit	1				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	1	0	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				14
Recruited	6	8	0	14
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	0	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	0	0	6	1	0	8
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1	2	0	3	
	1	2	0	3	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	13	0	0	0	13
	Female	5	0	0	0	5
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	26	27	22	22
	Female	12	15	16	17
	Others	0	0	0	0
ST	Male	5	4	4	6
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	44	56	46	46
	Female	15	15	19	14
	Others	0	0	0	0
General	Male	43	67	84	77
	Female	22	25	26	30
	Others	0	0	0	0
Others	Male	15	19	19	20
	Female	8	9	5	4
	Others	0	0	0	0
Total		190	237	241	236

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Vision of the institute is to be an institute par excellence in providing quality and affordable education in Hospitality with a sound infrastructure and strong academicians responsible for the
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development of creative students who in turn will contribute to the growth of Nation. In today's era of globalisation, the professionals are expected to be multiskilled not only in their core area but also in their allied fields too. For the same the institute try to identify the skill sets required in the future and places stress on imparting them to the students through value added programs such as Certificate courses in Event Management and Mixology and Flaring. The institute is planning for some more courses in near future. The institute believes in the integration of humanities in hospitality is the need of time. For the same, the faculty members had attended FDP on Human Values, Environmental Science, NSS, Personality Development, Research and National Intellectual Property Awareness Mission in addition to FDP conducted by UGC/AICTE. The faculty members do share their knowledge with the colleagues and students on the principles of Human Values and implement the same in the teaching learning process. Three faculties of the institute are the members of Professional Housekeepers Association. The member faculties had represented the institute at National Convention of Professional Housekeepers Association and presented the PPT on Innovative Housekeeping practices on environmental conciseness among the students through concept of cleaning college premise under the head SOJI cleaning which is already implemented in the institute. The presentation was appreciated by the association as the aim of SOJI cleaning is to inculcate a sense of moral values and social commitment awareness among the students. The university has updated its curriculum recently from 2016 for BHMCT Course and is revised in 2019. It does not offer sufficient flexibility and choices to the students. The college had revised and presented the scheme for syllabus of BHMCT as per NEP to the Board of Science and Technology in 2023 for implementation but it was not accepted with the reason that NEP implementation is for traditional courses only and Dean Science and Technology, RTMNU had suggested to apply for change of syllabus separately through Board of Studies of HMCT to RTMNU Separately. New Examination Scheme and syllabus of BHMCT with the view of NEP will be submitted to RTMNU through BoS HMCT in future for sanction and implementation. Subjects like Physical

	<p>education, Environmental Science, Constitution of India, Health & Wellness and NSS will be tried to incorporate in the curriculum to expose the students to the knowledge of humanities and therefore contributing to the holistic development of students.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The institute has positively responded to the new Academic Bank of Credits concept that was presented in NEP 2020. In this regard, we had registered our institute on www.nad.digilocker.gov.in site. As per the guidelines of the parent university regarding NAD, the class teachers had educated the students on the goals and significance of such efforts and directed the students to register the students for ABC through www.nad.digilocker.gov.in. The class teachers are providing assistance to the students as and when required. The institute shall act in accordance with any additional essential instructions or directions, as and when they are sent to it by the relevant authorities. Since we are regulated by AICTE, there is no provision for dual degree/twinning programme and credit transfers. Faculty members of the institute are suggested to design their own curricular and pedagogical approaches through faculty development programs on the topic. Faculty members design the student's assignments for better understanding of the subject. The reading material designed by the faculty is an outcome of thorough reference and research on the subject. The faculty has designed soft copy of contents for their subjects which ensure academic and learning flexibility to the students. Faculty members are directed to develop unbiased and relevant assessment methods aiming at continuous evaluation of the students.</p>
<p>3. Skill development:</p>	<p>The institution has faith in complete development of students and ensures highest quality of education and skills being imparted to the students. The program content is well-equipped with the core subjects such as Food Production, Food and Beverage Service, Hotel Housekeeping and Front Office along with allied subjects with theory and practical to impart the skills. The program is also inclusive of industrial training exposure and Research project to meet the gap of industry and academic curriculum. The institute is offering two modules of certificate courses for developing the skills of the students from the session 2023-2024 and also in planning to suggest</p>

	<p>some more value-added courses to the students in near future. The students are counseled on the importance of these courses and are encouraged to enroll for them based on their preferences. Apart from these the co-curricular and extra-curricular activities planned by the institute ensures holistic development of the students. Apart from this the students are motivated through the Guest lectures of Industry experts and Almunia students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The institute strongly believes in integration of Indian knowledge systems (Teaching in Indian Language, Culture) should be given priority. Although the curriculum of the affiliating university prescribes English as the medium of education. Faculty members are trained to use bilingual modes of instructions in the class (English, Hindi and Marathi). This ensures proper students understanding especially for students studied in vernacular medium. Students are also encouraged to raise their queries and express in vernacular language to reduce inferiority complex and to ensure correct expression of feelings. The institute is preparing the students to work in the field of hospitality. The concept of hospitality is taught to the students through the Indian ethos of ‘Atithi Devo Bhava’ (Guest is God). This not only brings out the meaning of hospitality but also reflects the Indian culture and value system. In the practical of food production on Indian Regional cuisine; faculty and students are encouraged to lay emphasis on preparation and presentation in accordance soothing to the region. In view of this faculty and students are motivated to conduct research on Indian cuisines and special emphasis is given on ethnic cuisine. All official functions and events organized in the institution adopt the Indian culture of lamp lighting. The institute observes significant days such as Marathi Bhasha Divas in order to raise awareness of regional language. The students are encouraged to greet in regional language saying ‘Namaskar’ and ‘Dhanywad’ for thank you, along with the greeting in English. These initiatives promote Indian knowledge, tradition and culture amongst the audience, thereby creating a sense of pride and belongingness towards the nation.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Outcome-based education (OBE) is an approach that is performance- based and has recently developed as a prominent model for the reform of education on a</p>

	<p>global scale. RTMNU has not defined Program Outcomes and Course Outcomes in the syllabus and hence the institute had drafted its own Program Outcomes and Course Outcomes for the purpose to achieve. Exams and other forms of student assessment play a significant part in determining the overall quality of an educational experience. They are not just evaluated on the basis of attainment of scores and grades, but also to determine on the basis of their readiness and performance in the industry. The following reforms were introduced in the evaluation: Performance of students in Internal and University assessments, performance in during the training and the placement capability and the research projects. The institute's current assessment and evaluation methodology is in line with the requirements of RTMNU, and any new inputs will be applied in accordance with the recommendations provided by competent authorities.</p>
<p>6. Distance education/online education:</p>	<p>BHMCT is a fulltime degree program and as per the guidelines of university and the requirement of the program students have attend the college physically. During Pandemic period, online classes were conducted by the faculties using Zoom Application whereas Google Classroom was used to share the notes and conducting the assessments. Even RTMNU had conducted the final examination using Online mode MCQs. Even the faculties do plan for online classes if necessary. Since all staff and students have smartphones, WhatsApp messaging for official information has become a regular practice. WhatsApp groups have been created for every class for students and their parents for speedy and effective communication. The faculties had prepared the soft copy of their notes which are circulated to the students as per the requirement. The institute does not offer value-added programs in online module. The certificate course in Event management and Certificate course in Mixology & Flaring is offered in offline module from the session 2023-2024. The institute is planning to suggest and implement online MOOC programs like SWAYAM, NPTEL etc. where the students of the institution have benefitted. One of the faculty member had planned and designed an online course and suggested to SWYAM which is till under consideration.</p>

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>The institute had set up an Electoral Literacy Club at the institute level in the year 2022.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>The student coordinator and coordinating faculty members are appointed by the college on the ELC and it is functional. The club undertakes various activities related electoral literacy. The ELCs are representative in character. It sensitizes students about electoral rights. It educates them about the electoral process of registration and voting. It creates awareness about the importance of voting. It makes the students to pledge for voting during election.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>ELCs had celebrated 25th January 2022 National Voters Day by taking Pledge followed by briefing on importance of value of one vote and the constitutional rights and encouraging the students for voter's registration.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The celebration of Indian Constitution Day was held on 27th November 2020 and 26th November 2018. On 20th April 2023 Drawing competition and on 24th April 2023 Debate Competition were held under the head of Electoral Literacy Club.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Class teachers motivates the students about their voting right and also encourage them to enroll in Electoral list during their lectures. College allows the students to use computer lab for enrolling and as college provides WiFi facility to students through which they can use for enrolling through their Mobile phones.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
190	237	241	236	235

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 13

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	11	12	13

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
62.57642	42.40923	19.32085	101.26913	89.64646

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Shri Balasaheb Tirpude College of Hotel Management and Catering Technology is approved by AICTE for degree and affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and follows the curriculum framed by the university for UG. The university has updated its curriculum recently from 2016 for BHMCT Course and is revised in 2019. One Faculty member had contributed directly in curriculum revision whereas all other faculties had worked indirectly in curriculum revision in terms of drafting, framing and setting the curriculum. The curriculum for UG is inclusive of four core subjects i.e., Food Production, Food and Beverage Service, Hotel Housekeeping and Front Office in all eight semesters along with two allied subjects. The practical for core subjects and English communication, French, Application of Computer and project work have also given priority in the curriculum. Students have to undergo compulsory Industrial Training in Hotel/ Hospitality Organization for 2 ½ month (10 weeks) each after II and VI semester each which is evaluated by External and Internal examiners in eighth semester examination. The syllabus has also stressed on training in Outdoor Catering at least 5 times in almost each semester. The syllabus has well stressed approach on both theory as well as practical along with mandatory training to fulfill the need for degree. There is a provision for sessional examination (internal assessment) for theory and Term work marks (internal marks) in practical as per the guidelines of RTMNU to gauge the performance of students and to assess them. The Institute has a well-designed and documented process to ensure learner centric delivery of curriculum.

A well-planned Academic calendar is prepared considering the academic teaching, co-curricular activities and extra-curricular activities along with the sessional examination and efforts are taken for efficient implementation as per the planning for Bachelor's programme. The academic calendar planning is done by considering the University Calendar as a base to match the dates of activities and examination decision of university. Faculty members are encouraged to participate in various national and international conferences, FDP's to update knowledge in the course content and its delivery techniques.

The college Academic committee takes the follow up for effective curriculum delivery on regular basis. The academic performance of the students is gauged on the basis internal and university examination results.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The curriculum has main role in enhancement of knowledge and skill in the students; it is supplemented further with various co-curricular and extracurricular activities. The college mediates in offering

opportunities and industry exposure in the form of waiting (ODC) for the students, so that students are ready for their upcoming careers with the monetary gains as motivation. Various skill imparting sessions by organizing co-curricular activities such as First aid workshop, Fresher's and Farewell day, International Hospitality Day celebration, Women Self Defence Training, Graduation Day, Women's Day Celebration, International Chef's Day, International Baker's Day, Dahi Handi celebration, Holi Celebration and celebration of Birth Anniversaries of noted National Leaders, Independence and Republic Day Celebration are conducted for the benefit, better understanding and skill development.

Institute strives to imbibe development in the students by giving them a platform to enhance their ability through Curricular and extracurricular activities like participation in Cocktail Demonstrations, Butchery Demonstrations, Flower Arrangement Workshops, Bar/Hotel Visits, Theme Lunches, Food Festivals (Tandoori Nights), Generic skill seminar and Bakery Workshop.

The college also have the TIRPUDE Fitness Club and BHARARI (Tirpude Sport Club) to look after the awareness of physical wellness and sports activities.

The college also imparts social and environmental sensibility in students through Institutional Social responsibility activities such as Lifestyle for environment activities like Green Gas Conservation, Rain Water Conservation and Solar Energy Conservation.

Various social activities to impart understanding of human values under the head of NSS like Cleaning Drives, Tree Plantation, hygiene awareness campaign in venders, Meal preparation for patients, Human Chain Saving Trees, No Tobacco Day, Food Distribution during Lock Down, World Water Day Celebration, Distribution of Beverages to cops/ Auto Drivers/ Needy People during Summer, Free eye Check-up, Free Dental Check-up, Blood Donation Camp, Creating Awareness about HIV and Aids, Creating Awareness about Bad-touch amongst Small Children, Rally on occasion of Constitution Day, Voluntarily managing of kitchen ESIS Hospital, etc. which develop a sense of culture and a spirit of social commitment and assist in enhancing the employability potential of the institute youth.

The college also conducts to develop a sense of moral values, social commitment awareness through the activities such as college cleaning (SOJI cleaning), Constitution Day Celebration, etc.

Creativity and innovations are enhanced in the students through competitions such as Hospitality Day Quiz Competition, Drawing Competition on Environment awareness (Earth Then & Now), Chicken Biryani Making Competition, Tandoori Chicken Making Competition, Ice Cream Making Competition and Garbha Competition. The Institute insisting on provision of equal opportunities for both male and female students in all the activities in and outside the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 86.84

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 165

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 86.33

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
18	56	62	61	62

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
60	60	60	60	60

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 73.85

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
14	34	38	33	25

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
39	39	39	39	39

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 17.27

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

1. Experiential Learning:

Following activities are carried out, which gives students opportunity to learn through experience by using ICT tools.

Curricular activities:

- Students carry out Internship and Training in various departments. After completion of the training, they have to prepare training report using the MS office.
- The institute organizes Hotel visits, Industrial canteen visits, Winery visit, Outdoor Catering work activity carried at hotels and leading caterers, which expose the students to professional environment of the industry. Students partaking in various demonstration, seminar, Quizzes and guest lectures ensure experiential learning.
- The ICT tools used for computing the experiential learning for various visits conducted by college are computers, printers and scanners through which the permission letters, attendance list, online reservations for trains. The LCD projectors are run for demonstration, seminars and guest lectures. The PPT and Google forms are used for managing quizzes. Audio video visual LCD/TV/Smart Class are used for inculcating knowledge and showcasing the practical. Zoom meeting, Google meet are used for conducting online classes as and when required.
- **2. Participative learning:**

Participative learning in the institute is a team process where small group of students with different learning abilities collaborate and interact by using ICT tools.

Activities of participative learning are:

- Hotel room model making
- Theme lunch/dinner
- Food festivals
- Personality development sessions such as soft skills,grooming,
- Alumni meet
- NSS activities
- Celebration of various days such as Hospitality related days,Women's' day, yoga day etc.
- The ICT tools used for computing the participative learning for various activities includes What's app and Facebook Flyers for promotion of activity and motivating the students to participate in the activities. Google forms links are used for registration and participation into the activity. LCD projectors and PPT are used for personality development, theme Lunch/Dinner, Occasional day's celebration and Alumni meet. Video reels are prepared and posted on LCD TV of the College.

3. Problem Solving Methodologies:

Following Problem Based, activities are used for inculcating the critical thinking ability among the

students:

- Research Projects are prepared by the students of final year on the topic related to hospitality industry based on problem encountered during training and to analyse those. A guide is allocated to each student for completing research project.
- Assignments are given to the students to inculcate problem solving ability. Role-plays are carried out in practical where situation-based problems are assigned to the students and to share the solution.
- The Institute has installed CCMS, which will be enhancing the college online access for campus administrations work.
- Smart Classroom has been enabled in Training Front Office Lab for the benefit of the student.
- Inn Key Trailblazers Program (Empowering the Next Generation of Hoteliers with Cutting-Edge Cloud Technology) is installed in the lab of institute. This program aims to empower students with the latest advancements in cloud technology, providing them with hands-on training and a competitive advantage as they enter the workforce with a comprehensive suite of features covering reservations, front desk, F&B, banquets, housekeeping MIS, etc. Inn key helps in streaming hotel operations and enhance overall efficiency.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 87.88

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
12	12	12	15	15

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 17.24

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	02	02

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal assessment is an integral part of the course and is compulsory for all students. It enables students to demonstrate the application of their skills and knowledge. The institute has constructed a clear internal assessment policy to follow.

To maintain transparency in the mechanism of internal assessment following steps/initiatives have been taken:

1. Students are first informed about conduct of internal assessment in each subject by the college during their induction.
2. Just after admission and after the commencement of the academic session, again, through formal notice, students are informed about internal assessment system and its significance detailing all the components of the assessment and marking system as well as the type of tests/sessional examinations to be conducted.
3. Any grievance arising from the students are given liberty to know/note down their marks or look at their answer papers to clarify their doubts if any.

The teachers of the respective subjects accordingly take remedial measures if any doubt arises for further improvement of student performance in future tests.

External Assessment Mechanism

Examinations are held at two levels:

- Project Evaluation and Practical Examination: The University provides the schedule and it is communicated to students within a day of receipt from the university. The examinations are conducted as per the norms prescribed by the University and grievances are settled in consultation with the University authorities.
- Written examination: The University decides the dates and centre of examination. Rules governing examination are framed by University for evaluation and announcement of final results. Grievances are redressed by University as per their rules with administrative staff of the college facilitating the process for the students wherever required.

Examination Reforms

In order to bring the change in this framework of internal and external examination system, where written examinations play a major role in assessing the learning outcomes and checking the mere memory of the students. The reform process needs to be well planned and implemented through institutional strategy and communicated to all stakeholders particularly to the students. Acknowledging the potential challenges in implementing these reforms, such as resource constraints, time limitations and the need for faculty training. The institution would like to propose higher order of abilities and skills for the students by adopting a wide range of assessment methods such as open-ended question papers, problem-solving assignments, portfolios that need to be employed to ensure the assessment methods matching with learning outcomes. A good and reasonable examination paper must consist of various difficulty levels to accommodate the different capabilities of students for which Bloom's taxonomy framework can help the faculties to set examination papers that are well balanced, testing the different cognitive skills without a tilt towards a tough or easy paper perception. It is necessary to incorporate more assessment tasks that

require students to apply their knowledge, analyse information, evaluate arguments, and create solutions. The college faculties' plays important role in planning the question papers for university examination are suggested to design the papers and the examination as per Blooms Taxonomy, so as to achieve the desired cognitive thinking level in the future professionals of Hospitality Industry.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

For the ease of teaching and learning the college has defined the Program Outcomes, Program Specific Outcomes and Course Outcomes for all the courses in both the programs. All the faculty members had taken equal efforts for defining these Program Outcomes, Program Specific Outcomes and Course Outcomes for the respective courses with syllabus. The respective teachers prepare their teaching plans based on these Course Objectives, Course Outcomes and syllabus for each course.

The college is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University and follows the curriculum of each course of all the programs is given by the University. The University has not mentioned the course objectives and outcomes in the curriculum prescribed by the University. Thus, the college follows a structured mechanism of defining the Program Outcomes, Program Specific Outcomes and Course Outcomes and deliver the same to all stakeholders.

The teachers of the college had formed an informal committee with senior teachers as mentor for defining the Program outcomes, Program Specific Outcomes and Course outcomes. The committee, in consultation with the Principal, Training & Placements co-ordinators (for industry expectations) had defined the Program outcomes, program specific outcomes and Course outcomes. The students are evaluated through Assignments, Class Test, preliminary examination (Internal assessment) and University examinations (External assessment).

The college has a strong belief that every student is required to know and understand the Program outcomes, program specific outcomes and Course outcomes. For the same the college has displayed on the website of the Institute, the hard copy of the same is also available in library for student's reference, concerned faculties also discuss the same with the students in the classroom sessions and during Induction/Orientation Program vision and mission of the college along with POs, PSOs and COs are communicated to the students.

Program Outcomes and Course Outcomes serves as a critical feedback mechanism to ensure the alignment of educational programs and courses with intended learning objectives, and to promote continuous improvement in teaching and learning practices. By evaluating the attainment of POs and COs, educators and institutions can enhance the educational experience, foster student success, and ensure the overall effectiveness of their programs.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The evaluation of Program Outcomes (POs) and Course Outcomes (COs) plays a vital role in assessing the effectiveness of educational programs and courses. It provides valuable insights into the extent to which students have achieved the desired learning objectives and acquired the necessary knowledge and skills. In this description, the institute tries to explore the various methods and approaches used to evaluate the attainment of POs and COs.

The assessment and the evaluation clear the picture of learning and understanding of the Program outcomes, program specific outcomes and Course outcomes of the students. This information is passed on to the students by respective teachers, communicates to the parents during Parent teacher meeting and also recorded in their faculty reports. The continuous evaluation process helps to keep track on student's performance and to take remedial action.

The College has specified its graduate attributes clearly, which are as follows:

1. The College aims to make its students hospitality professional.
2. The college take all efforts to get maximum participation and performance of students in activities and events.
3. The college motive is to prepare the students academically sound so that they can sustain their place in competitive world.
4. The College makes all efforts to ensure that its students become valuable global citizens.

When evaluating Program Outcomes, educators and institutions typically employ a combination of direct and indirect assessment methods. Direct assessment methods involve evaluating students' performance

and demonstration of specific skills and knowledge directly related to the POs. These methods include internal exams, Progressive skill test, Industrial trainings and Placements. Direct assessments provide concrete evidence of students' abilities and enable a more accurate measurement of their attainment of POs.

Indirect assessment methods are evaluated through student's professed learning outcomes, satisfaction with the program, and the relevance of the acquired knowledge and skills in real-world settings.

Course Outcomes are typically evaluated using similar assessment methods but are more specific to the content and objectives of each individual course. The evaluation of COs often involves a combination of formative and summative assessments. Formative assessments, such as in class questioning to the students, assignments, or class participation, provide on-going feedback and opportunities for students to enhance their understanding and skills throughout the course. Summative assessments, such as final exams, projects, or presentations, measure students' overall achievement of the COs at the end of the course.

In conclusion, the evaluation of Program Outcomes and Course Outcomes in hotel management involves evidence-based approaches that include direct assessments, industry internships, and feedback from industry professionals. By utilizing these methods, educators can assess students' practical skills, critical thinking abilities, and industry readiness. The evidence collected through these assessments ensures that students in hotel management programs acquire the necessary competencies to excel in the hospitality industry, meeting the expectations of employers and stakeholders.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 90.46

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
49	58	63	51	35

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
59	61	63	52	48

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.47

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	0.47	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institute strongly believes in integration of Indian knowledge systems (Teaching in Indian Language, Culture) with priority right from the first year of the institute by providing the students an environment of learning in all possible manner. The curriculum of the affiliating university prescribes English as the medium of education, assignments, projects, examinations, and instructions. The faculty members are instructed to use bilingual modes of teaching in the class (English, Hindi and Marathi), this ensures proper understanding specially for students who studied in vernacular medium or from different states of India. Students are also encouraged to raise their queries and express in the vernacular language to reduce inferiority complex and to ensure correct expression of feelings is communicated by reducing barrier in expression in English language. Learning is made easy with new techniques by making the acquiring process simple for the students in regional language.

The institute is preparing the students to work in the field of hospitality as a primary source of

employment as well as other sectors where hospitality is a section in operations. The concept of hospitality is taught to the students through the Indian ethos like 'Atithi Devo Bhava' (Guest is God), *Anna hea Purna Bramha* (Food is God), *Vasudevo Kutumbakam* (Whole world is one family). This not only brings out the meaning of hospitality but also reflects the Indian culture and value system. In the practical session of food production menu planning, food Planning based on Indian Regional cuisines is given more emphasis as compared to international cuisines; faculty and students are encouraged to lay emphasis on preparation and presentation in accordance soothing to the region, setup and displays more Indianized representing the rich Indian culture and traditions. In view of this faculty and students are motivated to conduct research on Indian cuisine and special emphasis is given on ethnic cuisine.

All official functions and events organized in the institution begin with the lighting up of the traditional lamp, thereby conveying the message of spreading the information to each and everyone who are not getting the needed help- *Pathantyodaya*. The institute observes significant days such as Marathi Bhasha Divas and Hindi Bhasha Divas raising awareness on regional and national language. The students are encouraged to greet in regional language saying 'Swagat', 'Namaskar' and 'Dhanywad' for welcome, hello and thank you along with the greetings in English. These initiatives promote Indian knowledge, traditions, and culture amongst the audience, thereby creating a sense of pride and belongingness towards the nation. The students are made aware on the various aspects of using geographical indication of product and the understanding on intellectual property rights, where the students get awareness on topics like patent, copyright, design copyright, product copyright, process copyright and the benefits associated with the patenting products and the process of granting the copyright and patenting. Every year the final year students are presenting a research work, in which some of the food products are developed or modified and a new product is presented.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	00	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.31

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	00	01	02

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.15

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	01	01

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Students are the future citizens of any nation, hence it becomes obligatory to mold them for shouldering responsibilities by making them participate in various activities for a good and social cause under National Service Scheme. This helps students to be more confident and empathetic towards any approach towards society.

The activities undertaken were like:

- Donation of Dust bin near Sahakar Nagar; through the NSS unit of Sri Balasaheb Tirpude College of Hotel Management and Catering Technology was done on 12/6/ 2023 where 3 students actively participated to promote cleanliness and hygiene.
- Awareness of Intellectual Property Rights and Patents in Rajiv Gandhi National Institute of Intellectual Property Management, Nagpur on 7th June 2023.
- Cleanliness drives on 18/05/2023 respectively with 10 students at Sahakar Nagar, Dahan ghat, Nagpur, where the students picked non-recyclable garbage like liquor bottles, plastic wrappers, and cigarette wrappers.
- Swachatha Abhiyan at Bhaji Mandi, Sahakar Nagar, Nagpur on 14/03/2023, where 10 students participated in the clean drive.
- Distribution of beverages for cops, auto drivers, and needy people in the area of Sadar, Nagpur, was done in which 12 students participated on 27/04/2022.
- Food distribution was done during the lockdown on 1/5/2020 in Dighori, Ramnamaroti, Hudkeshwar, Besa, Rameshwari where 4 students participated for a good cause.
- Food like masala bhat, khichadi, roti, sabji , chaval , mattha and some grocery was distributed at

the villages like Kachnoor, Mahakali, Pawankar, Sonegaon, Aalodi by 5 students.

- Food like aloo paratha was distributed by 6 students for poor children near Ram mandir, Ramjhula who stay on the footpath, the activity was carried out on 21/2/2020
- Kitchen management and meal was prepared by 6 students for the patients under the guidance of doctors at Employee's State Insurance Scheme Hospital, Somwarpath, Nagpur, where the students were appreciated for their services rendered.
- About 15 students gathered at Futala Lake, Nagpur to save the cutting of the trees and the greenery by making a Human Chain. The students were also made aware about the importance of trees and nature for sustainability.
- A mega prestigious event of 79 Annual IRC (Indian Roads Congress) session at Nagpur was organised from 22 Nov to 26 November 2018. In this session Breakfast, lunch and Dinner for 3000 Delegates, 300 VVIP.s and Foreign Delegate, Drivers and support staff was arranged by calling students from reputed Caterers and Hotels. Students of Shri Balasaheb Tirpude College of Hotel Management and Catering Technology were deployed to perform the responsibility of Quality Monitors for Catering Services at Mankapur Sports Stadium, Nagpur.
- On the occasion of Constitution Day a rally was organised on 26/11/2018 and 19 students of Shri Balasaheb Tirpude College of Hotel Management and Catering Technology, participated in the activity by gathering at the old RTM Nagpur University where the students were made aware about the importance of the constitution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Awards and recognition are very important for any institution to be motivated and upgrading self in order to maintain the worth and quality of the academic responsibilities.

NSS Activity was initiated by 6 students of Shri Balasaheb Tirpude College of Hotel Management and Catering Technology where the students managed the kitchen-made meals for the patients of ESIS hospital, Somwari quarters, Nagpur, with the consultation of the doctors on 08/01/2020. Food like Mild Masala Bhat, Kadhi, and Tea was made and served to approximately 50 patients, Patients and Doctors were happy and the Students were proud to serve food to the patients and engage themselves for a good social cause.

An awareness program was organised to make aware the students about the ill effects of Tobacco by taking pledge on No tobacco Day held on 11/07/2019 and also later on participating in the workshop for Tobacco control on 23/08/2019, for the Academic Year 2019-20. The students were informed to stop

consuming tobacco in any form and also made aware about the serious bad effects on their health and well-being.

On the occasion of the mega prestigious event of 79th Annual IRC (Indian Roads Congress) session at Nagpur was organised from 22 Nov to 26 November 2018. In this session Breakfast, lunch and Dinner for 3000 Delegates, 300 VVIP.s and Foreign Delegate, Drivers and support staff was arranged by calling students from reputed Caterers and Hotels.

Students of Shri Balasaheb Tirpude College of Hotel Management and Catering Technology were deployed to perform the responsibility of Quality Monitors for Catering Services at Mankapur Sports Stadium, Nagpur.

The students readily participated and rendered the services as per needed. The students also got certificates for their outstanding work.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 18

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
04	01	04	02	07

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 10

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Shri Balasaheb Tirpude college of Hotel Management & Catering Technology, lays almost stress on creating an appropriate environment, conducive to the fostering of quality teaching and learning. The college campus has ample space spread out across 3.2 Acres of land with a separate building dedicated to the nurturing of young minds, fosters an academic climate conducive to teaching and learning. The college is equipped with Auditorium Hall (Thaware Sabhagruh), Open Air Amphitheatres, Swimming Pool (Jalkalash) which are used in sharing with others departments under the society.

Classrooms: the college encompasses sufficient number of well-furnished, well-ventilated spacious classrooms equipped with LCD projectors for conducting theory classes.

Laboratories: the college is well well-resourced in terms of laboratories set ups with equipment which are in use in modern day. Laboratories such as Basic Training Kitchen (01), Quantity Training Kitchen (01), Advanced Training Kitchen (01), Bakery (01), Front Office Lab (01), Housekeeping Lab (01), Language Lab & Research Lab (01) etc. equipped with all the necessary requirement and amenities essential for hotels, restaurants and hospitality venture.

Additionally, the college has Functional Central Store (01) and Administration Office (01) for the ease of academic and practical works. The front ground of the college is used for Parking and also for the food festival named '**Tandoori Night**' which is organized by the students of the college.

ICT infrastructure: the college has ICT classrooms where the provision of multimedia learning, Wi-Fi connectivity and internet access is given.

Central library: our central library is fully computerized by automating the issue of books with bar code reader. The library has 9144 titles covering all major fields of hotel management, e-books, journals. Library is the teaching and learning hub for the faculty, students, visitors and researcher scholars. The users have access to online resources through remote access facilities. The library is a member of Shod Sindhu, NDLI, INFLIBNET has implemented VIDWAN.

Cultural And Sports Activities: Cultural activities in an academic institution of higher learning contribute to the overall mental health of students, who throughout the year are under severe academic stress. The college has always realized this psychological need of students and has patronized a number

of activities throughout the year to tap artistic talent and extra-curricular skill of student, hailing from diverse cultural background of the country. The college is equipped with one large indoor auditorium and one open theater to practice, promote and showcase the skill and talent of students, with his objective in view the college has established some clubs like **BHARARI** (Tirpude Sport Club), **AWANI** (Environmental Club), **Swachta** Club (SOJI Club), **ELECTORAL** Literacy Club, **NDLI Club**, and **TIRPUDE Fitness Club** etc.

Yoga, Games and Sports: The college celebrates international yoga day every year. The college believes in overall development of faculty, student and staff, by providing sports facilities and conducting some sports activities throughout the year.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 16.3

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
8.95554	2.68597	1.35750	17.85150	20.53488

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

About The Library: the library is committed to facilitating quality services, resources, and facilities for its users and fulfil the university and AICTE goals. The library has Wi-Fi access, where users can access e-resource from anywhere. The library is well equipped with an e-library facility with sitting capacity for 40 users who can use and access online resources. The library provides remote access facility to access online resources both in and out of campus. The library is open on Monday to Saturday except national and university holidays. The library remains open from 10:00a.m. to 5:00p.m.

The library was using **Libman software** 2017 to 2020 and later **Cloud based library management System** 2020 to till date.

Features Of Cloud-Based Library Management System: A Library Management System is Software that is designed to manage all the functions of a library. This system completely automates all library activities. The best way to maintain, organise, and handle countless books systematically, maintain library record. It tracks the records of the number of books in the library, how many books are issued and how many books have been returned or renewed or late fine charges, etc.

Find books is an instant, issue/reissue books quickly, and manage all the date efficiently and orderly using this system. The cloud-based management system is to provide instant and accurate data regarding any type of book, thereby saving a lot of time and effort. The automation software supports acquisition & cataloguing, serial control, circulation, MIS reports, M-OPAC, user-friendly system, increased member engagement, cost effective, membership administration, scanning & barcoding, online access, self-management, management of fees, catalogue circulation etc.

As a part of digitization activities and a member of e-shod Sindhu, NDLI, & RTM Nagpur University remote access e-resources.

Name of ILMS Software: Cloud-Based Library Management System

Nature of automation: Fully Automated

Version: 2.04

Year of automation: 2018

Modernized Services & Support: the library offers unique services and facilities for users such as Remote Access, Reference Service, Lending Service, Document Delivery Service, Citation Management Service, Research Support Service, book bank service, Digitization Service, E-Library, Reprographic Service, Newspapers Clipping Service, Inter Library Loan Facilities, Referral Services, SDI services, CAS services, New Arrival Alert Service. To sensitize users, the library conducts orientation program to increase awareness on services, resources and facilities provided by the library.

At a glance library collection:

- 1.Total no. of books – 9144 (text book- 8370 + reference book - 774)
- 2.Total no. of e-book – 20 books
- 3.Nonbook material –250
- 4.Journals – 07 (national 04 + international 03)
- 5.Magazine- 03
- 6.Newspapers – 05 (daily) + employment news 01 (weekly)

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The Institute has Information Technology (IT) infrastructure that is intended to improve the teaching and learning experience for both faculties as well as students. This includes a free Wi-Fi network that covers the entire campus providing seamless internet connectivity to all in the institution providing full time access to everyone in the institute with secured as well as open access to internet. The institute also has 34 computers that are regularly updated to align with current best standards and to accommodate the evolving needs of faculty and students. These computers are also equipped with software and antivirus protection to ensure their security and reliability keeping in mind the minimal use in the hospitality sector.

Faculty of the institute use LCD projectors (DLP) and a range of office software such as Word, Excel, PowerPoint, video lectures, google meet, zoom and you tube for Lectures / Practical’s and other online source of information available at no extra cost. This allows them to make use of the latest technology to deliver their lectures and make the learning experience interactive and engaging for students. The college has 07 lecture halls with LCD facilities (DLP), scanners, printers and photocopy facilities at multiple points in the administration sections, staff room and all departments making it easy for students and faculty to access the necessary resources.

The institute has a Wi-Fi enabled local area network (LAN) in the office and computer labs as well as internet connectivity with LAN and Wi-Fi in all department. This ensures that all members of the

institute have direct access to the internet and can collaborate and share information seamlessly. The institution also has 07 ICT enabled classrooms, along with one smart classrooms solution in front office lab for online learning experience, one seminar and conference hall is equipped with LCD projectors, Wi-Fi and audiovisual aids. This allows for interactive and technology -enabled learning experiences.

The computer system of the institution is regularly updated with software and antivirus protection and biometric machines that are used for recording attendance of teaching and non-teaching staff. This ensures the security of the system and makes it easy to keep track of attendance. The college website is regularly updated from time to time. The library has a web-OPAC system making it easy for students and faculty to access the necessary resources.

The institute has one computer lab with 26 computers with 56mbps connectivity and one Server with dedicated internet connection with a speed of 100 Mbps bandwidth (as provided by BSNL Optic Fibre connection), this ensures that students have access to the necessary internet resources to complete their coursework, projects, and assignments and conduct research.

Finally, the college has set up adequate Wi-Fi facilities and CCTV surveillance systems in the campus to monitor movement and ensure the safety and security of student and faculty that are kept on priority.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 7.31

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 26

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

<p>4.4.1</p> <p><i>Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)</i></p> <p>Response: 76.19</p>														
<p>4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>49.49779</td> <td>34.91802</td> <td>14.14765</td> <td>78.76456</td> <td>62.82509</td> </tr> </tbody> </table>					2022-23	2021-22	2020-21	2019-20	2018-19	49.49779	34.91802	14.14765	78.76456	62.82509
2022-23	2021-22	2020-21	2019-20	2018-19										
49.49779	34.91802	14.14765	78.76456	62.82509										
File Description	Document													
Institutional data in the prescribed format	View Document													
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document													
Provide Links for any other relevant document to support the claim (if any)	View Document													

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 61.63

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
145	160	145	136	116

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 50.83

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
129	130	00	156	164

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 36.4

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	26	23	24	08

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
59	61	63	52	48

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 10.56

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
12	04	03	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 26

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
06	05	08	03	04

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	07	03	05	03

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institute has a registered Alumni Association (Reg. No: Nagpur/0000109/2022) with the objective to foster continuous engagement of the students with their alma mater. It aims to get their expert knowledge in the relevant fields to further enhance, strengthen and reinforce the overall quality. The alumni association of the institute has over 75 registered alumni and the process of registrations and fundraising is ongoing.

Career Progression, Sessions & Evaluations: The alumni assist the institute and the students in career progression sessions through seminars, webinars, guest for theme lunches and evaluations in RTMNU exams.

1. Dr. Anil Sontakke (1998)

- Appointed as a Chairman of HMCT for RTMNU. 5-04-2023, Paper-setter for FP Foundation BHMCT-II semester Winter -2022 and Paper-setter for R.M. BHMCT-VIII semester Winter -2019.

1. Mr. Akshay Dandale (1999)

- Appointed as a Paper-setter for Housekeeping Foundation-II BHMCT-II semester Winter -2022, Paper-setter for HRM BHMCT-VIII and HHK Management BHMCT-V semester.

1. Dr. Satish Naidu (2000)- Appointed as Subject Expert for Committee for interviewing and also selecting the candidate for the post of Contributory Lecturer for HMCT in Senior College (UG) 23-07-2019.

2. Mr. Yelesh Lanjewar (2003)

- Co-Opted Member for English at RTMNU and Paper-setter for Application of Computer BHMCT-V semester Winter -2018.

1. Mr. Ankeet Kenekar (2007)

- Appointed as Examiner for the assessment of the answer books of Advance FPP BHMCT-VIII semester winter-2022 at RTMNU.

1. Mr. Bhupendra V. Shinde (2010)

- Appointed as Examiner for the assessment of the answer books of F&B Service Management BHMCT-VII semester Summer-2023 at RTMNU.

1. Mr. Nikhil Y. Umale (2015)

- Appointed as a Paper-setter for Advance F&B Service BHMCT-VIII semester Summer -2022.

1. Mr. Sameer Bagade (2015)- Appointed as a Paper-setter for Advance F&B Service BHMCT-II semester Winter -2022.

2. Mr. Nitu Jaiswal (2012)- Appointed as a Paper-setter for HHK BHMCT-VI semester Winter

-2020.

3. Mr. Amit Pampattiwar (2015)- Guest Lecture for Induction Programme BHMCT- I-year students 03-08-2019.

4. Mr. Himanshu Chaudhari (2013)-Guest lecture for guidance to final year students on Interview techniques for campus selection.

5. Mr. Sagar Dhabade (2007)- Wine testing Demonstration by Sula Vineyards Ltd Nashik.

6. Mr. Sankeet Murmare (2021)- Wine testing Demonstration by Resvera Wines Private Ltd.

Financial Assistance (Sponsorship): The alumni members are also involved in fundraising activities & sponsorships during events.

1. Mr. Darshan Pandey, Mr. Sumedh Patil and Mr. Atul Gurve (2000) – Founder & Director of Cuisines Caterers and Hospitality Services provided sponsorship in kind for F&B and Kitchen Operation for the Food Festival i.e. Tandoori Nights in year 2018,2019,2022,2023.

2. Mr. Jayram Jaiswal (2003 Batch) - (Roots adding value) Providing housekeeping equipment's for the demonstration in the Institute.

3. Alumni contribute amount by enrolling as a Life Member and contribution in Tirpudian Kutumb Alumni Association.

Alumni Meets: The Alumni and the Institute is successfully carrying out Alumni meets to strengthen the bond.

Placement & Internship Assistance: The alumni of the institute who have reached sophisticated designations in the field of hospitality do assist the training & placement cell in recruitment and internships.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The institute functions in obedience with the guidelines and norms of the Statutory Regulatory Agencies such as AICTE, DTE, Govt. of Maharashtra and Rashtrasantukadoji Maharaj Nagpur University, to which it is affiliated.

Nature of Governance:

Shri Balasaheb Tirpude College of Hotel Management & Catering Technology was established in the year 1994 with the intake of 60 students to BHMCT course, with the aim to impart quality education to hospitality professions. The Governance structure and functions are in tune with the vision and mission.

Vision

The Vision of the college is to be an institute par excellence in providing quality and affordable education in Hospitality with a sound infrastructure and strong academicians responsible for the development of creative students who in turn will contribute to the growth of Nation.

Mission

The Mission of the college is...

- To create a goodwill with our stakeholders.
- To foster the highest level of professionalism and integrity for the future professionals in Hospitality sector.
- To create and raise the Hospitality professionals by imparting qualitative theoretical and practical knowledge which will be helpful in keeping with the pace of globally changing trends.
- Striving for excellence today to prepare students to succeed in the challenging world tomorrow.

Long Term Goal Statement

- To inculcate in the students the sense of Duty, Discipline, Responsibility and Service towards the Society and Nation.

Short Term Goal Statement

- To make the students adaptive in the new environment.

The Principal has been approved to delegate his powers to ensure the proper conduction of the academic programmes. He is supported by administrative staff and Faculty Members. To ensure effective governance, the institution has a Governing body, CDC, IQAC and different administrative committees. The participative discussions with faculty members and the consent of Management are the integral parts of the decision-making process.

The management in consultation with Principal identifies the organizational needs and strives to fulfil them by taking immediate decisions through approvals and thus the necessary requirements of the institution are met by the management.

Academic, examination, administrative, co-curricular and extra-curricular activities are properly planned and executed as prearranged in academic Calander. There are multiple committees and faculties in-charge within the institute for planning and to ensure timely execution. Based on the suggestions given by the students and faculties; the guest lectures, training Programmers and Centralised Campus Management System (CCMS) Software and Hotel Property Management System (InnKey) Software are initiated to bridge the gap between academics and industry.

Students are allowed to participate in Seminars, Competitions, and Cultural Programmes; industrial visits, guest lectures by professionals, guidance for higher education in foreign universities aids to student's enhancement.

Celebrating Women's Day, Independence Day, etc., Publication of college magazine 'Hospazine' helps students to become responsible. The Institute organises Food Festival 'Tandoori Nights' for making the students to understand the aspects such as planning and organising the event, arranging sponsorship, creating ambience and collecting feedback helping them to understand practical difficulties, problem solving which in turn helps them in getting employment and develop to entrepreneurship.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Yugantar Education Society is the parental body of the institute. It is registered under Bombay Public Trust Act, 1950 and Societies Registration Act, 1860. The Executive Body of the YES is responsible for effective management of all the institutions governed by Yugantar Education Society.

- **Governing Body / CDC:** The YES has duly formed a Local Managing Committee as governing body of the institute and looks after Development of College. It addresses various administration and academics related issues of the institute and undertakes a periodic review the performance of the institute. The institute has additional CDC which conducts meetings on regular interval every year.
- **The Principal:** Associate Professor Mr. Akshay Dandale is a full time Officiating Principal of the institute. His appointment is duly approved by the affiliating university. The management in consultation with the Principal formulates the policy and future plans related to academic and administrative activities. The Principal is supported by Faculty Members and other administrative staff.
- **Internal Quality Assurance Cell:** IQAC plays a major role in building the quality of the institutional activities through the committees regularly.
- **Various College Committees:** The conduct of academics is ensured by College Academic Committee, Teaching and Technical Staff. Additionally, there are college committees-Antiaging Committee, Committee SC & ST, OBC & Minority Cell, Grievance Redressal Committee, Internal Complaint Committee, College Academic Committee and Library Advisory Committee along with Examination in-charge, Timetable in-charge, Training and Placement in-charge, Academic Research Cell, Entrepreneur Cell, TirpudianKutumb Alumni Association, Sports and Activity and NSS cell. In-charges are looking after different academic and administrative

functions.

- A qualified Librarian takes care of learning resources.
- The Institutional maintenance of physical and academic facilities is done by Faculty members and Administrative Staff. The purchase of Food Supplies, Kitchen Ingredients, equipment, stationery, etc. are routed through the permission of Principal.
- IT infrastructure of institute including maintenance and upgradation of the IT facilities is done by Faculty Member.
- The teaching faculty recruitments are done as per the guidelines of AICTE and Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur whereas the non-teaching Staff are appointed as per management policies.

The strategic (prospective) development plan is set to achieve the goals in accordance with the policies of these regulatory authorities and IQAC ensures these targets are deployed through proper execution measures and outcomes are assessed by measurable attributes. The strategic (prospective) development plan includes institute development, Infrastructure, Human Resource Planning and Development, Student Development, Research and Development, Industry Interaction and Placement, and Community Engagement plans.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution has effective welfare measures for teaching and non-teaching staff:

Teaching staff

- Financial support for attending /presenting paper at National and International Seminars and Conferences.
- Financial support for attending Faculty Development Programme
- Casual Leaves.
- Duty leaves.
- Vacation for teaching staff.
- Medical leaves.
- Study leave.
- Maternity leave.
- Payment of provident fund.
- Local Conveyance for Outdoor Activities related to Institute work.
- Provision of well-equipped Staff room with all required ICT arrangement, individual work desk and private washroom with changing facility for both genders.
- Birthday Celebration.
- On Duty Uniform Provision.
- Daily tea/coffee Provision.
- Dining facility for faculties to have group lunch.
- Regular cleaning by attendants to maintain the cleanliness of overall workspace.
- Provision of free Wi-Fi.

Non-Teaching Staff

- Provident fund.
- Casual/Medical leaves.
- Outdoor Duty Leave.
- Medical leaves.
- Local Conveyance for Outdoor Activities related to Institute work.
- Birthday Celebration.
- Provision of free Wi-Fi.
- On Duty Uniform Provision.
- Daily tea/coffee Provision.

Upgradation of Faculty Members

The Institute had taken additional initiative for the knowledge and performance upgradation of faculty members by enrolling them in the leading associations of Hospitality industry with the view that faculties will be able to attend the various programs, webinars and presentations organised by the associations. The details of the enrolment of faculties are as follows:

- One faculty member of International Executive Housekeeping Association, USA.
- Three faculty members are lifetime member of Professional Housekeeping Association (PHA), Bangalore.
- Three faculty members are the members of Indian Federation of Culinary Association (IFCA), Chennai.
- One faculty member is the member of Federation of Hotel & Restaurant Associations of India (FHRAI).
- One faculty member is the member of Hotel and Restaurant Association (H&RA), Western India.
- The Institute had initiated the step through Innovation Cell (IIC) of the institute for support and guidance to faculty members by having Awareness Session on “Patenting and Design Filing” conducted Dr. Bharat Suryanishi, Asst. Controller Patent and Design at Rajiv Gandhi National Institute of Intellectual Property Management, Government of India, Ministry of Commerce and Industry, DPIIT, Office of CGPDTM, Hislop College Road, Civil lines, Nagpur.

Performance Appraisal:

The Institute had procured and installed the campus with Master soft ERP software- CCMS (Centralised Campus Management System) featured deal with the HRMS (Human Resource Management). The HRMS of the software is having enabled features such as Employee Information Management, Payroll Management Reports, Attendance & Leave Reports, Service Book and Appraisals. The Appraisals of the faculties will be managed through the CCMS software. Additionally, the Manual Service Book of each faculty member is maintained by the office staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 25.86

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
06	04	04	01	00

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 22.41

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	04	07	00	00

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

RESOURCE MOBILIZATION:

The institute has guidelines in place for mobilization of funds and optimal utilization of resources.

Funds mobilization from various resources is discussed as below:

- 1. Tuition fees:** The major source of revenue generation is tuition fees collected from students.
- 2. Scholarships:** Scholarship grants are received from the government for the students belonging to reserved categories.

Allocation and Utilization of resources

Adequate funds are allocated for:

- Salaries for teaching and non-teaching staff.
- Academic purpose that includes Laboratory equipment, consumables, maintenance and spares.
- Augmentation of Learning resources.
- Development and maintenance of infrastructure of the Institution.
- Social service activities as part of social responsibilities through NSS, Student council.
- Day to day expenses and other emergency requirements (petty cash).

Utilization of resources

- The amount received mainly from Student Tuition fees are spent on recurring and non-recurring expenses of the Institution.
- Budget is also utilized to meet day to day expenses like: Operational, Administrative, Capital, Maintenance of fixed assets etc.

CONDUCTION OF INTERNAL AND EXTERNAL AUDIT

The Governing body sanctions the annual budget based on which resources are allocated and utilized. The institute has account section which maintains daily financial accounts and prepares all financial statements. All the expenses made by the institute are audited by President/Working President/LMC Member on weekly basis.

Internal Audit:

President/Working President/LMC Member conducts internal audit for every transaction on regular basis. They verify Cashbook, Bank accounts, Ledgers, Bills, Vouchers, and statement of cash position and cash flow physically on Weekly basis. They also conduct sample check on the heads of various accounts, balance debts, and postings.

External Audit:

The Institute accounts are audited once in a year by a Certified Chartered Accountant (Jodh & Joshi Associates, Nagpur) in compliance with government rules. Yearly books of accounts are submitted to the auditor during the external Audit. The auditors verify the bank and cash vouchers, purchase orders with bills, bank statements and other statutory related documents. After analysing the books of accounts, they submit the queries to account section, if any. After the clarification from the accounts department, the financial statements are prepared by the external auditor and audited financial statements and reports are submitted to the management.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Major contributions of IQAC for institutionalizing the quality assurance strategies and processes:

IQAC has been continuously working on checking, improvising and implementing the teaching and learning processes by continuous monitoring results of the students and reviewing the teaching and examination pattern and faculties are encourage to enrol in various FDPs and higher education so as to enhance the teaching-learning process. The IQAC cell also keep check on allocation of subjects to the teachers and decides the class teachers for each class to attend the problems of students and parents. IQAC also initiated stressing on Value added Certificate courses for skill enhancement of students. The IQAC cell promotes use of ICT tools, Google forms, smart classroom and use of institute YouTube channel to broadcast activities and Infrastructural Augmentation.

The IQAC cell continuously reviews the completion status of Industrial Training and the plans for Industrial Training for the upcoming session of the students so as to ensure that all the students should be imparted with quality training to be the thorough professional.

The IQAC cell had started the activity named “Mentoring of Weak Students” through which students who need mentoring related to their behaviour, grooming, uniform, etc are being spotted and they are being guided towards corrections through counselling. Also, those students who asks for guidance are being sorted and directed to the concern faculties to sort out their difficulties related to the theory as well as practical.

The IQAC cell had initiated the activity named “Student’s Participation in Motivating Juniors for Skill Development”. In this activity the senior students who had completed six months training join the faculty member during the College Practical and show their skills which they had achieved during their training to the Junior students. This act as appreciation to the students showcasing their skills and also motivate the other students to undergo training actively.

The IQAC cell also enquires the functioning of various committees such as Antiragging Committee, Committee SC & ST, OBC & Minority Cell, Grievance Redressal Committee, Internal Complaint Committee, College Academic Committee and Library Advisory Committee in terms of activities taken under their heads for the curricular and co-curricular development of the students.

The IQAC cell is implementing the Centralized Campus Management System (CCMS) and Academic Data Management System (ADMS) software which is responsible for the works such as Student Data Management which includes Online Student Registration, Student Admissions, Student Fees - Online / On Counter, Student Administration & Records, Student Feedback, Student Attendance & Timetable and Student Examination & Results (Internal); Faculty profile Data which includes HRMS – Employee Information & Profile, Payroll Management, and Attendance & Leave, Service Book and Campus Administration which includes Library Management System with M-OPAC, Finance & Accounts, Accreditation Data Management System, Learning Management System and OBE-Outcome Based Education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Measures initiated for promotion of gender equity

As the Institute; Gender Equality defined the Gender Equity as provision of fairness and justice in the distribution of benefits and responsibilities between women, men and all genders.” Institute promotes and work on the two core guiding principles of the concept that is Fairness and Impartiality. For that Institute take following Measures:

Institute follows the AICTE Guidelines on promoting Gender Equality and to motivate girl students adopting best practices from Indian Wisdom which leads to enable gender mainstreaming; women empowerment; removal of gender stereotypes and provide, opportunities and a definite role for women in decision-making process which are as follows:

- Providing equal opportunity for growth for both genders by appointing Two Class Representatives one male and female who share the Class responsibilities.
- Female students are provided scope for development, to lead in and beyond the campus activities.
- Recognition to female student in following streams.

Certificate of Excellence: To the student who gets the highest score in 1st, 2nd and 3rd year respectively.

Udyamita Award (Facilitation Certificate) for Entrepreneurship.

Certificate for contributing in various college activities.

- Female staff and students are integral to the administrative and academic committees.
- During institutional events, girls are encouraged to participate actively in the conception designing, implementation, event management, monitoring, and coordination of events.
- Ensuring value education, institution has an added measure for safety of women on campus and beyond the campus.
- The Universal Human Values, that are a mandatory part of Induction program.
- Establishment of Internal Complaint Committee (ICC) for women (Students and Faculty) and Anti-ragging committee for assurance of development of legal and social value for gender Sensitization.
- Celebration of birth anniversaries of legends who contributes towards Women’s Right and

education example. Savitri Bai Phule Jayanti.

- Institute is Committed to provide safe and secure atmosphere though the various facilities for women in the campus.

Gender equity and sensitization in curricular and co-curricular activities.

Institute take great pride on its diverse cultural background, and showcased it in every opportunity it gets, every year institute celebrates and organizes the various gender equity and sensitization in curricular and co-curricular activities in national and international commemorative days, events and festivals through its various committees.

National days, Events and Festivals Birth Anniversaries of Indian Legends for their remarkable and unforgettable contribution towards Indian Society.

National Constitution Day, Marathi language day, Unity Day, etc are celebrated to inculcate human values and ethics.

Professional Ethics, commemorative days and event such as International Bartender’s Day, Cake Day, International Hospitality Day, International Baker’s Day, International Cake Day, International Chefs Day, etc to create awareness in students about hospitality profession.

The Institution celebrates Holi, Diwali Traditional Day, Garba, Chatrapati Shivaji Maharaj Jayanti, Dahi Handi, etc to encourage student being rooted to their cultural heritage.

International Yoga Day, Women’s Day are celebrated.

National/ international theme lunches, Food festivals named Tandoori Nights which is one of the central India’s Biggest Food Festival are organized to create awareness about food, culture and tradition of different regions and countries.

File Description	Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

India is a great example of unity in diversity and it is multi-cultural, multi-ethnic and multi-lingual country. The preamble of our Constitution states India is a Secular country. It gives its citizens the freedom to practice any religion of their own choices resulting students in the institute belongs to different culture and religions, shares common platform to understand each other's cultural and religious beliefs which in turn fosters the feeling of mutual trust and harmony.

The Cultural inclusiveness and tolerance can play a crucial role in bringing closer students who speak different languages, practice different religions, follow different customs, and believe in different values, and therefore promote harmony. The main objective of creating such environment, is for students so they can participate fully in classes, aim to study better, aim to achieve better academic results, experience less stress and have enhanced career prospects where all staff can interact more fully with other staff and students, and can extend and develop their own cultural awareness the university as an organization benefit from culturally diverse staff and students through alternate perspectives and experiences.

Every year, Institute organizes Induction Program, Fresher's Day, Farewell, Pool party and Graduation Day, which enable students forge the bond between each other leading to long term relationship despite being various cultural, social, regional and economical background. Apart from these Institute organizes given activities to achieve the set objectives where; As it is rightly said that "Education is the most powerful weapon which you can use to change the world" by Nelson Mandela hence, Institute understands need of Sensitizing the students and employees to the constitutional obligations through activities.

Institute actively organizes cultural activities to encourage students be rooted to their divine cultural background, where also gives them opportunity to learn about regional and linguistic diversity by celebrating Marathi Language Day and Shivaji Maharaj Jayanti. Institute also agrees that as a profession with a long-standing declared focus on person-in-environment, social work might be expected to play a leadership role in interdisciplinary efforts to tackle environmental threats to human well-being and continued existence, hence institute carried out the various socioeconomical and communal activities so that Universal Human Values are preserved and students learn to respect and nourish the every living life around them, these activities includes Distribution of Beverages to cops, auto driver and Needy people, No Tobacco Day, Food Distribution to poor Children, Meal Made For Patient, Food Distribution during Lock Down, First-Aid Training, World Health Day, Awareness Programs on IPR, Menstrual Health and Hygiene, HIV and Aids, Awareness Towards Covid, Nutritive value of Almond and Good Touch and Bad Touch, Dental and Eye Check-up Camp, CMPS Blood Donation,

Institute make sure that students take responsibility to abide by Constitutional laws and to carry out their duties. Furthermore, understanding fundamental duties is vital so as to uphold the Sovereignty, Unity & Integrity of India for that, institute organizes the National Youth Day, Netaji Subhashchandra Bose Jayanti, Hutatma Day, Independence Day, Republic Day, Vigilance Awareness Week, Unity Day, Constitution Day.

File Description	Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Practice-1: Implementation of Soji Concept in College

Objectives:

By incorporating this practice of cleaning, institute aim to:

- cultivate a sense of responsibility, discipline, and environmental consciousness.
- Foster a clean and organized environment that promotes mental clarity and focus.
- Encourage students to take ownership of their surroundings.
- Support the Swachh Bharat Abhiyan initiative by integrating its principles into daily college life.
- Develop life skills in students that go beyond academic knowledge, including teamwork, diligence, and respect for shared spaces.

Context:

The concept of Soji, or cleaning, is deeply rooted in Japanese culture and education. Where students regularly participate in cleaning their schools, which impart a strong sense of discipline and community. Adopting this practice presents unique challenges and opportunities.

Challenges:

This transitioning requires **changing long-standing mindsets.**

Gaining acceptance from students about the practice.

Procuring eco-friendly resources, and **training students** in their use.

Not to interfere with academic schedules.

Avoiding damage or staining of student uniforms.

Features:

- Regular cleaning schedules incorporated into the daily routine.

- Workshops and training sessions on effective and eco-friendly cleaning practices.
- Collaborative cleaning activities to foster teamwork and community spirit.
- Integration of environmental education into the curriculum.

Practice:

At the beginning of the academic year, in orientation session that explain the Soji concept and its benefits.

A weekly schedule is created, assigning specific areas of the college to different student groups.

Cleaning activities are designed to be collaborative, encouraging students to work together and build a sense of community. Each group includes a mix of students from different years.

Faculty members oversee the cleaning activities, providing guidance and feedback to ensure effectiveness and efficiency

Evidence of Success:

OUTCOME:

- Students became more disciplined and focused.
- Team building was showcased, and a mutual spirit was enhanced.
- Barriers of communication were reduced.
- Senior becomes trainers or buddies for their junior subordinates.
- The college campus became neater and more aesthetically pleasing.
- The surrounding area of the college became more welcoming and cleaner.

IMPACT:

- Students understand the importance of personal and environmental hygiene.
- Non-teaching staff also confirmed that there is less garbage and mess in the college premises.
- Students became more responsible.
- The learning atmosphere was significantly enhanced.
- Seeing the students' efforts, the airport authority asked the local NMC to adopt the same practices. The local community appreciated the students for their initiative, which acted as a booster for our innovative idea of "Soji."

Problems Encountered:

Few were initially **resistant** to the idea of regular cleaning activities.

Balancing cleaning activities with academic schedules.

Resource Allocation: Procuring the necessary resources presented logistical and financial challenges.

Resources Required: Well Equipped Housekeeping Pantry.

Notes:

Implementing the Soji concept in the Institute has been a transformative experience, fostering a cleaner environment and a more engaged student body. By continuing to refine and expand this initiative, Institute aim to create a lasting impact on our college community and contribute to the broader societal goal of cleanliness and environmental sustainability.

This Practice had been recognized and acknowledged by PHA.

Practice-2: Implementation of Overall Professional Skills Learned through Food Festival - Tandoori Nights.

Objectives:

- To improve social sustainability by supporting hospitality industry.
- To promote Food Tourism and education.
- To celebrate and preserve cultural diversity and heritage.
- To Support local economy by fostering community and unity.
- To develop and implement the overall proficient skills of students.
- To prepare students for professional environment of all fields related to industry.

Challenges-

- Strictly follow the guidelines laid by FSSAI.
- Convincing the importance of this concept.
- Procuring, managing the resources and budget for this event.
- Not to disturb the code of conduct and academic schedule.
- Motivating students for Participation.
- Ample of supervision before, during and after the event.
- Permissions for conducting the event.
- Training all the student in every aspect of the event management.
- Maintaining consistency of taste and appearance of dishes.

Features-

- 3600 exposures for students.
- Training of safety measures and clam demeanor.
- Development of skill required for Designing, Planning and Managing Event.
- Polishing of Culinary skills and Innovation.
- Management of Tangible and Intangible resources require for the event.
- Cultural Exploration, Community and Social Interaction

Practice:

This practice is defined as a Management Process:

Planning:

This begins in September with decision of new cuisine as theme for the event, then keeping in mind academic calendars, city engagements and regular activity schedule dates are crucially decided along with other various activities that will be carried out before, during and after the event.

Budgeting:

The funds are raised by the students through the sponsorship and selling of tickets afterwards allocating financial and mechanical resources required.

Organizing and coordinating:

Institute conduct the Election which all the heads and sub-heads are voted for all departments. Then draw an organization chart for their departments.

Staffing:

On the basis of student's future interest department and the training in particular department is also the selection criteria.

Directing:

- Students are **delegated with responsibility and authority** to get the desire success.
- Persuading and inspiring students through **positive motivation** and providing aid whenever needed.
- Encouraging student for **resolving conflict and worked together**.
- **Stimulation of creativity and innovation** of student ideas.

Controlling: Establishing a reporting system through the progress is evaluated.

Evaluating: The success is seen through the performance of student before, during and after the event and praising, and acknowledge student with certificate of participation.

Evidence of Success:

OUTCOME:

- Enrichment of Knowledge and Practical Skills of Students.
- Team building was showcased and mutual spirit was enhanced.
- Barriers of communication were reduced.
- Senior becomes trainers or buddy for juniors.
- The rate of college campus selection and spirit of entrepreneurship is increase.

IMPACT:

- Students understand the importance of personal and environmental hygiene during the Hospitality and Culinary Operations.
- Analytical ability and problem-solving skills of student are increase.
- Students become responsible and confident to handle certain tasks.

Problems encountered and resources required

- Change in academic schedule.
- Few do not show their willingness towards event.
- Lack and delaying of funds and sponsored material required.
- Inconsistency appear as all the task are performed by the students.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Shri Balasaheb Tirpude was the first Deputy Chief Minister of Maharashtra. He had a passion for education and public service right from the beginning, As the body of such persons is for educational zeal and upliftment of the society, they established the Yugantar Education Society in Central India in 1922. This organization has the school and college level institution.

With realization of need that the society needs traditional education as well as skill education as students of Vidarbha have to go abroad to study hotel management. Keeping this point of view, he started Shri Balasaheb Tirpude College of Hotel Management and Catering Technology in 1994 as a 4-year degree course under Rashtrasant Tukadoji Maharaj University in the presence of 27 students. The first class of BHMCT passed out in 1998 with the degree of Rashtrasant Tukadoji Maharaj University. Today the total student strength of BHMCT is 240.

Mr. Rajkumar Tirpude is looking after the axis of this organization and he is maintaining the banyan tree of the organization now the colleges in Hotel Management are on track. This college which started in the building of Social Work College today has a separate 3 floor building in it equipped Kitchens, Training Restaurant and Bar, Bakery, Front Office Lab, Training Guest Room, Classroom, Conference and

Seminar Hall, Computer Lab, Library, Boy's and Girl's Common Room, Language Lab, Sport Room etc, well designed.

As the Vision of institute is to be an institute par excellence in providing quality and affordable education in Hospitality with a sound infrastructure and strong academicians responsible for the development of creative students who in turn will contribute to the growth of Nation and Society.

Area: Provision of Quality Education in Hospitality:

- **A strong ICT abled Infrastructure Facilities.**
- **Industry interaction and liaison (MOUs)** is an ongoing process which happens year-round in the form of student's industrial training, placements, Outdoor catering (ODC), Industrial visits, guest lectures, demonstrations, evaluation of competition, counselling for study abroad etc. which creates an environment to train students to face real-life hotel operational situations.
- The firsthand update of the current practices, professionals from the industry.
- College has membership of **Professional associations** like Professional Housekeeper Association (PHA) and IEHA, FH&RA, H&RA, Indian Federation of Culinary Association this provides platform for the faculty and students to participate in various workshops, lectures and seminars organized by these associations.
- **Empower the student community** through the various Cultural, Professional, Regional, Socio-economic activities conducted by various College Committees and Clubs
- 3 days of intense induction program gives the freshmen an insight into the **institute's values and vision including Universal Human Values.**
- Conscious effort to broaden the students educational experience by providing them **holistic education, effective communication skills**, critical thinking ability, in depth understanding of the subjects and the real world, sensitivity towards society and a commitment to serve the people through institute's Institute Social Responsibility practises.
- The institution offers **skill-oriented add-on courses** for the students.
- The college follows **the practice of participative management.** The students are included as members in certain college committees. It involves college administration, teachers, students and non-teaching staff as participants.
- Overall development through various skill-oriented activities **example theme-lunch and food festival.**
- **Training Students** for participation in intercollege competition.
- Providing Platform for crafting entrepreneurs through conducting **IPR sessions.**
- Encouraging faculty for continuous **professional growth.**
- **Industry Experts** are appointed as External Examiner for University practical examination to evaluate the final year students for their subject knowledge, technical skills, creativity, problem-solving ability etc. This also enhances opportunity for job placements.
- Industry Professionals are appointment as Judge / subject expert for Evaluating college Competition. And for providing Demonstration.

Today, the college organizes various programs to give scope to the latent qualities of the students along with imparting skill education to them. Apart from that many campuses are called for placements for final year students. The professors gave special attention to how to prepare the students for this placement.

This way the institute's commitment to nurturing talent through quality education and preparing students

for successful careers in hospitality had become such banyan tree that is spread in every corner of the student world and continues to inspire students and educators alike, shaping the future of hospitality education.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Shri Balasaheb Tirpude College of Hotel Management and Catering Technology is an institution devoted to responding of education among all sections of society. The institute is imparting the familiarity to the Hospitality graduates with the view to develop them with sufficient knowledge to meet challenges in the industry. The institute tries to utilise all supporting infrastructure for the benefit of the students and society by imparting training sessions for the students of other college where the laboratory facility for cooking is not available for the students opting related subject as per NEP and organising training sessions for the kitchen employees of Airforce for improvising the cooking skills.

Concluding Remarks :

The institute is trying to fulfil the vision and mission by utilising the available infrastructural and financial resources to shape the students to be the professional with good human values. The academic Calander is planned with all the aspects of curriculum and covered through well designed, documented structure of teaching in college along with well-planned training schedules for the academic development of students. The institute is lacking in provision of academic flexibility as the online course portals suggested by authorities are not yet offering courses related to our program due to which the students are not getting motivated. For the same the institute is planning for developing value added courses of its own.

The Institute is using innovative, interactive and ICT enabled teaching learning process to make education expressive, understandable and interesting through adequate number of well qualified, competent and experienced faculties. Evaluation process is followed as per affiliating university guidelines and the institute has introduced its own internal examination mechanism for internal evaluation. The mechanism to deal with examination related grievances is transparent, time-bound and efficient. The program outcomes and course outcomes for the program are not defined in the University curriculum hence the institute had prepared its own course outcome for the purpose to achieve. The Institute has adequate facilities for curricular, co-curricular, extra-curricular and extension activities. The Institute provide equal opportunity for quality education to students from various backgrounds supporting TFWS/EWS students and reserved category students availing Scholarships according to the government schemes.

Effective governance is ensured through Governing body, CDC, IQAC and various committees to administrate the academics, resources and to solve the grievances. The institute has its own strategic development plan for the progression.

The NAAC is the step to submit and evaluate the available facilities, resources and outcomes in terms of accreditation which will enable the institute to overcome the lacunas through the suggestions of Peer Team.